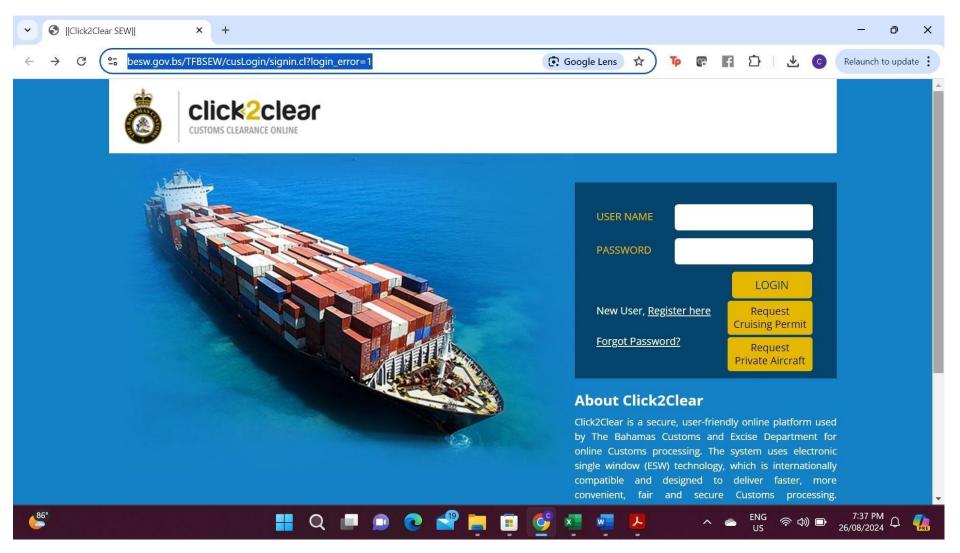
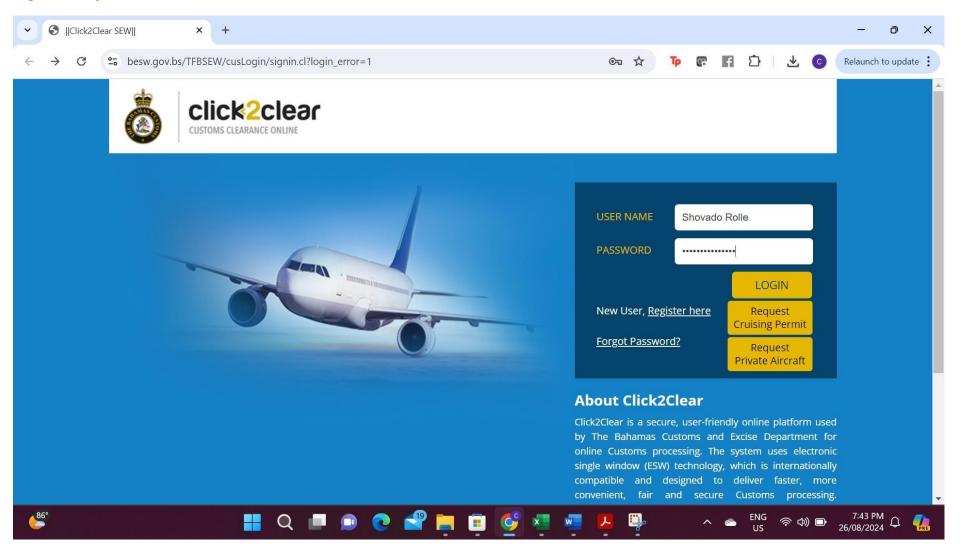


Go to https://www.besw.gov.bs/TFBOGA/cusLogin/login.cl



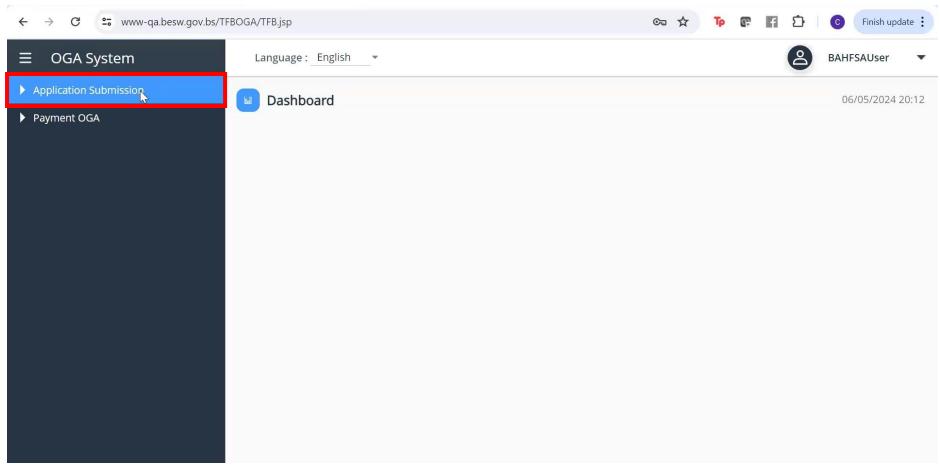


Login with your credentials:



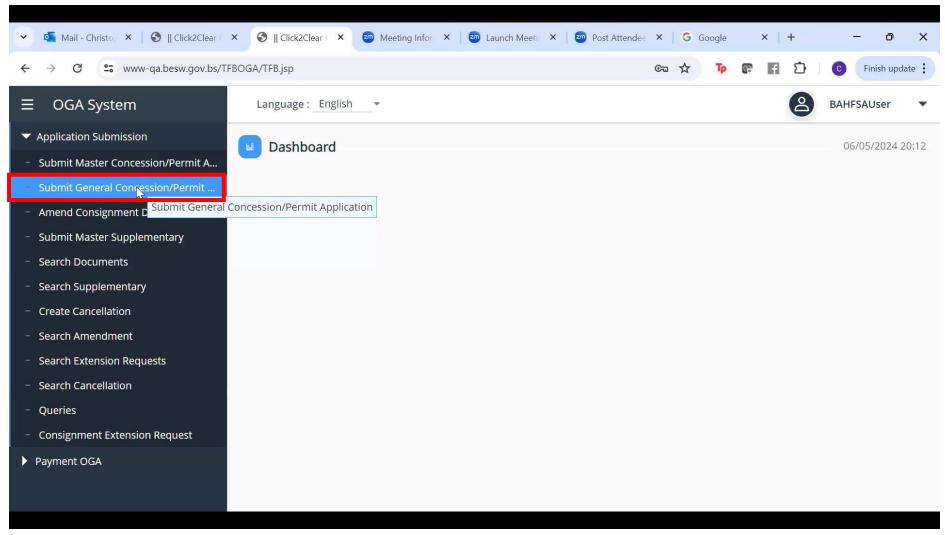


Once at Dashboard, click Application Submission:



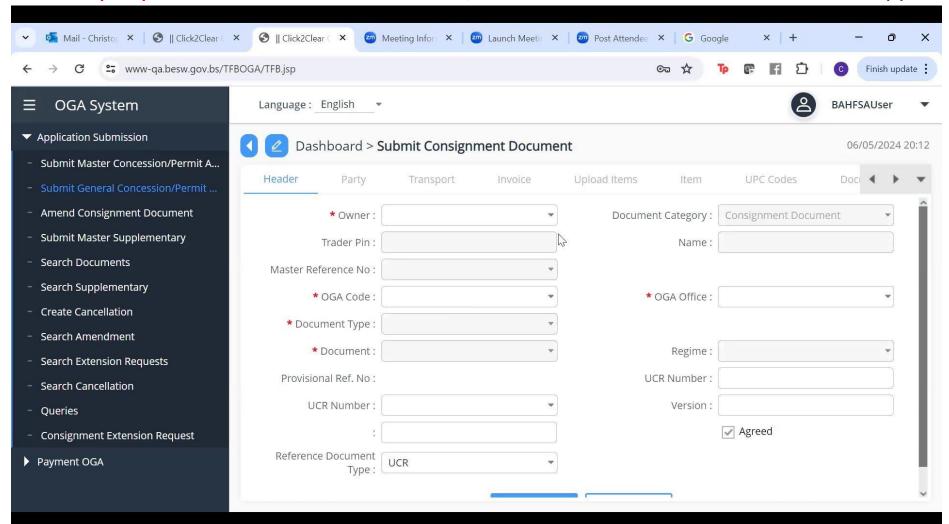


Click Submit General Concession/Permit Application in the drop-down list:



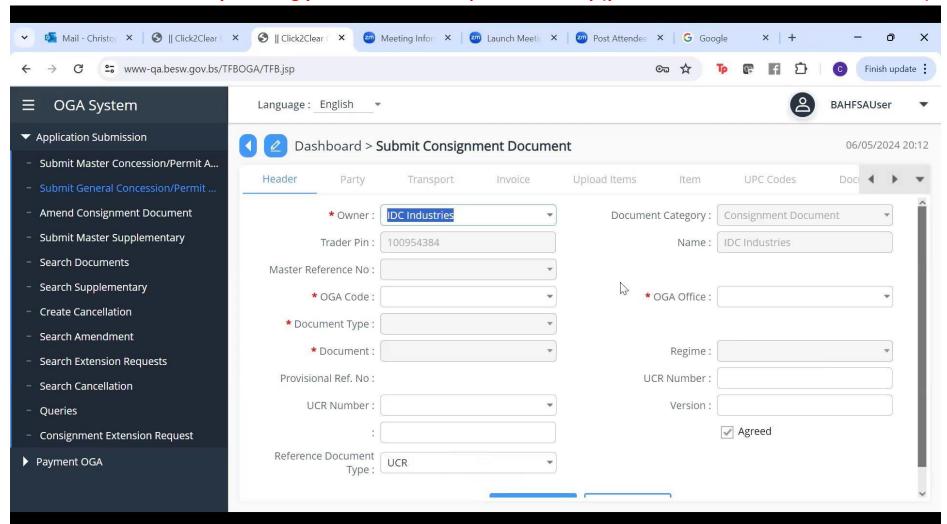


You will be prompted to the first section labelled "Header", and will need to fill out ALL fields with a red asterisk (*)



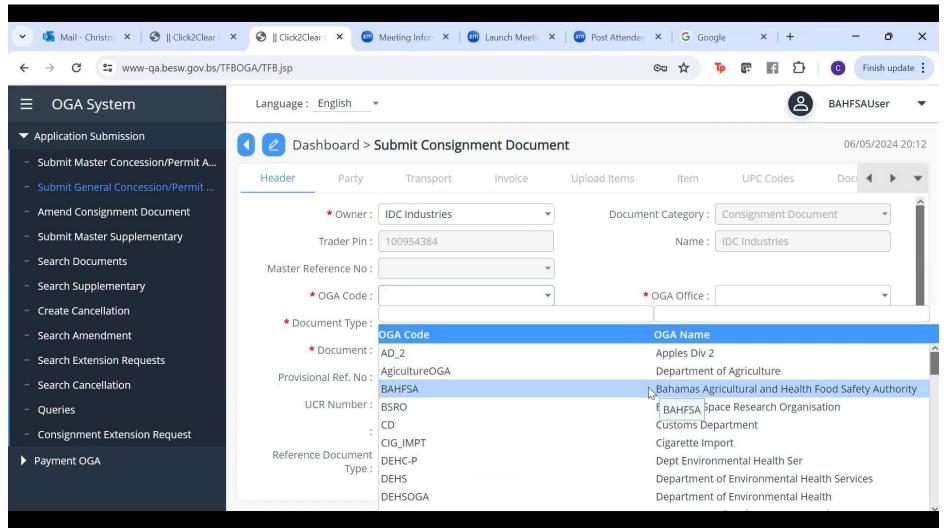


Fill out the "Owner" field by choosing your name if it is not prefilled already (your Trader Pin will autofill based on this):



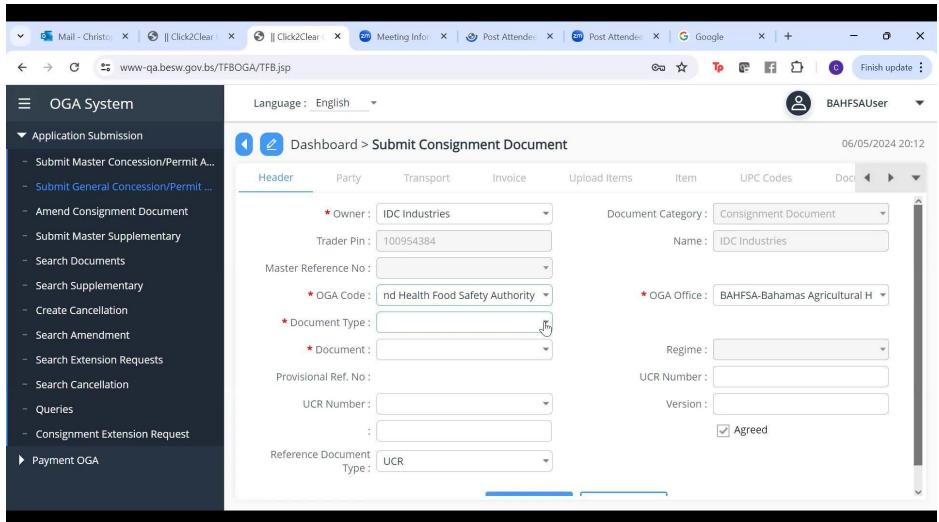


Choose "BAHFSA-The Bahamas Agricultural Health and Food Safety Authority" in the drop-down menu of the OGA Code:



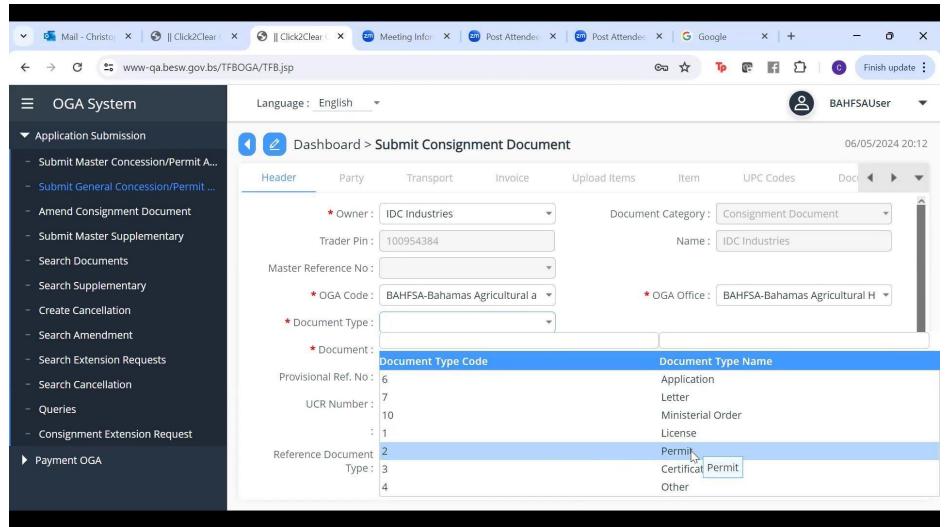


Click the drop-down list for Document Type



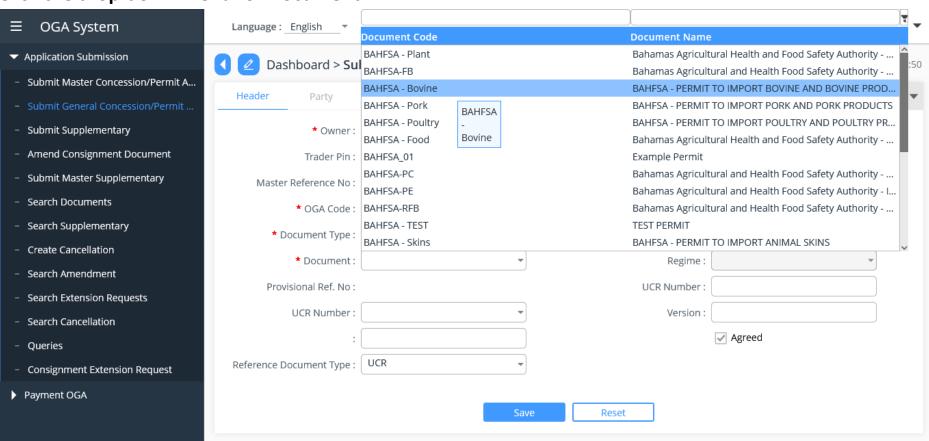


Click Permit in the "Document Type" drop down menu:



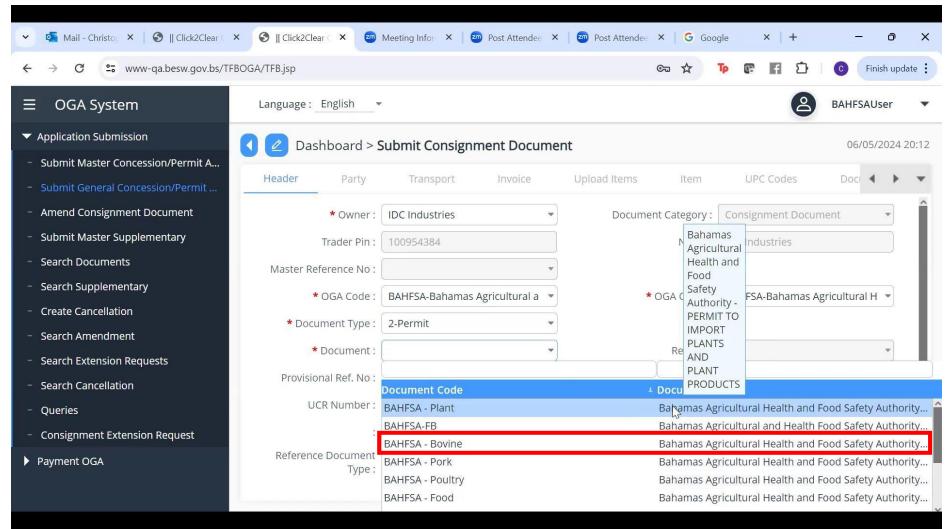


Click the drop-down menu for Document:



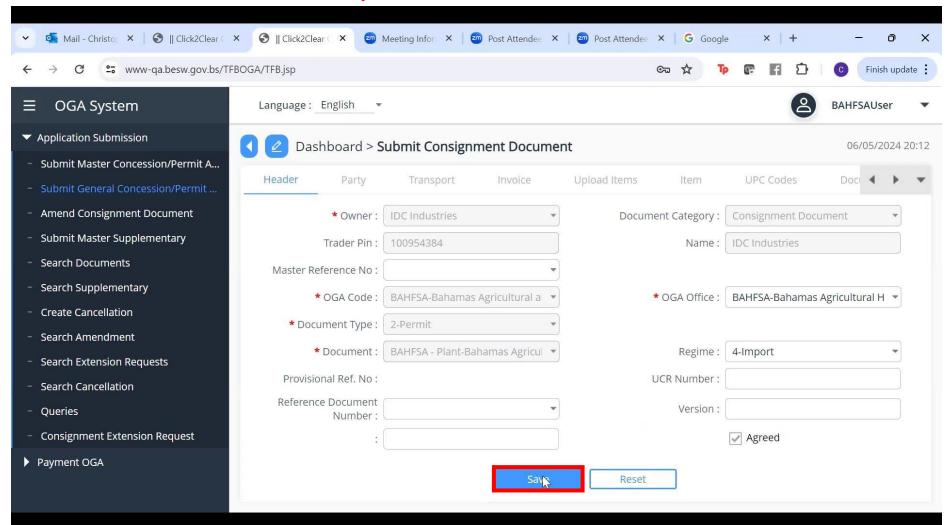


Click **BAHFSA-BOVINE** in the "Document" drop-down menu:



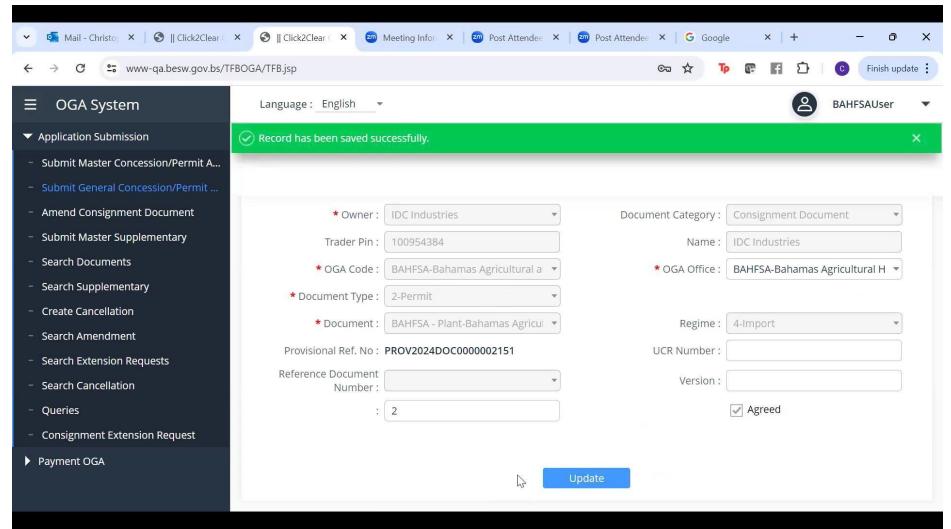


You have now filled in all the mandatory fields within the "Header" tab. Click Save:



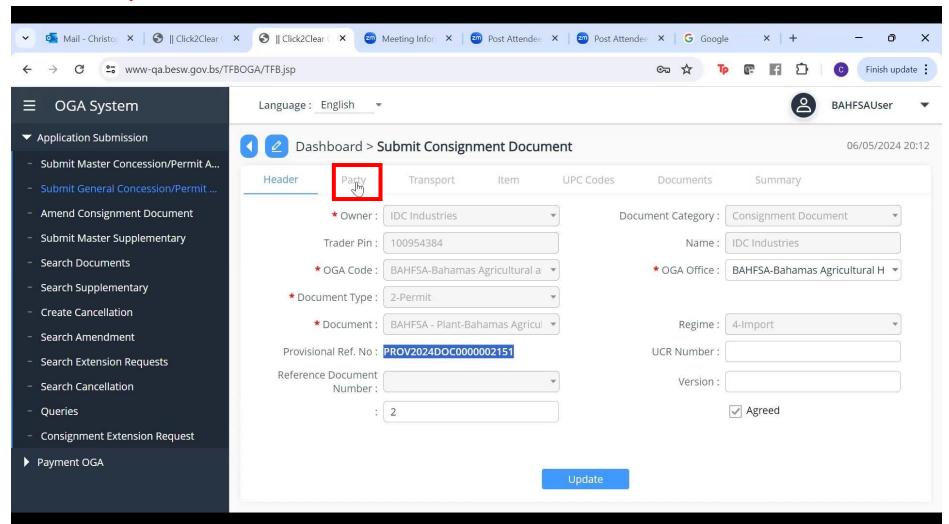


The User will then see that their record has been successfully saved.



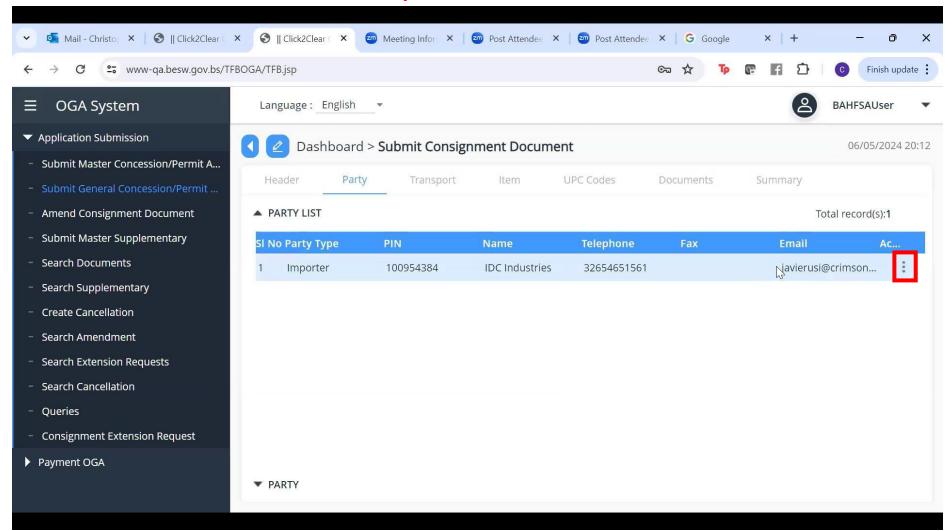


Click the Party tab:



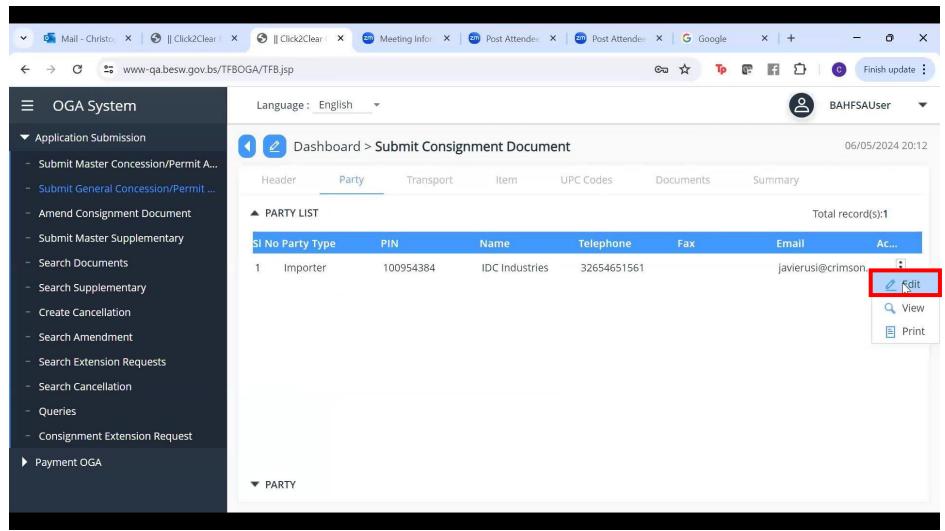


Click the three dots at the end of the first item in the "Party List"



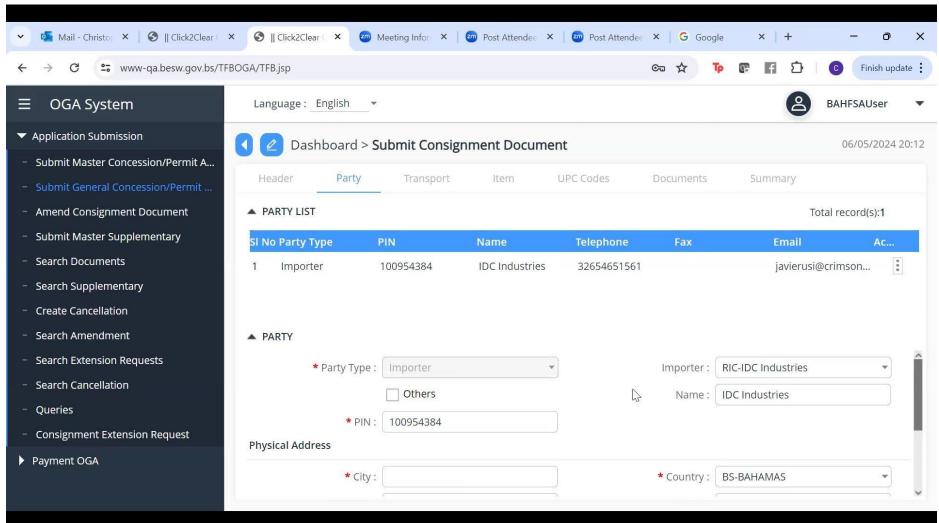


In the drop down, click **Edit**:



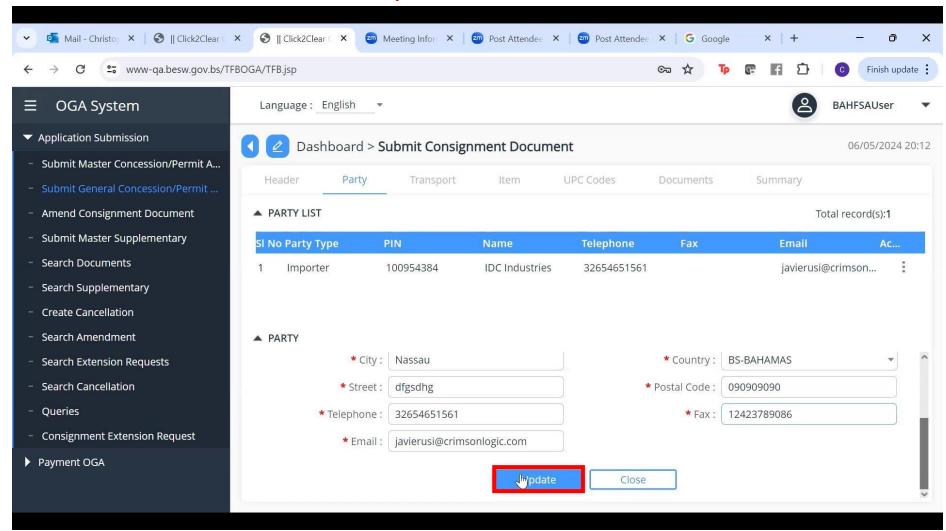


Fill in all fields with a red asterisk (*). This section may be auto filled for you (choosing yourself as the importer will autofill the PIN):



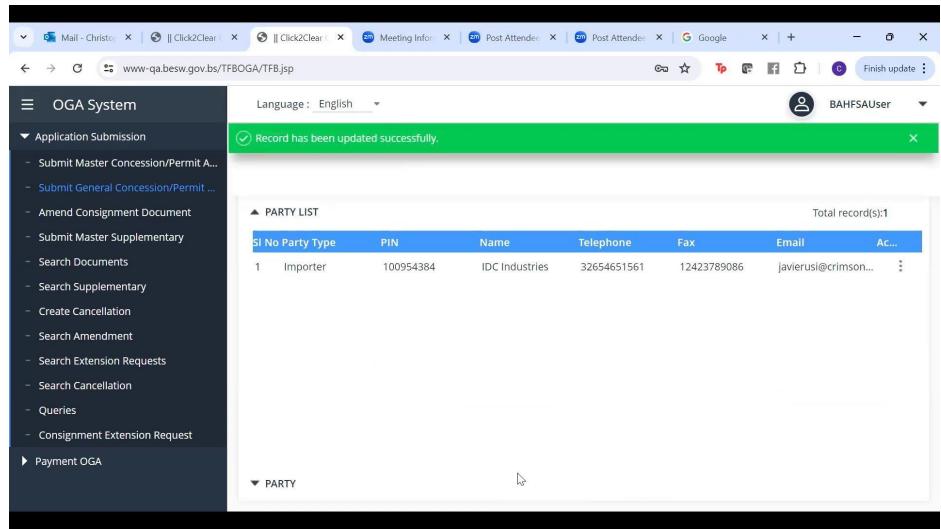


Once you complete filling out the mandatory fields, click **Update** (For items not applicable to you just type in "00000..."):



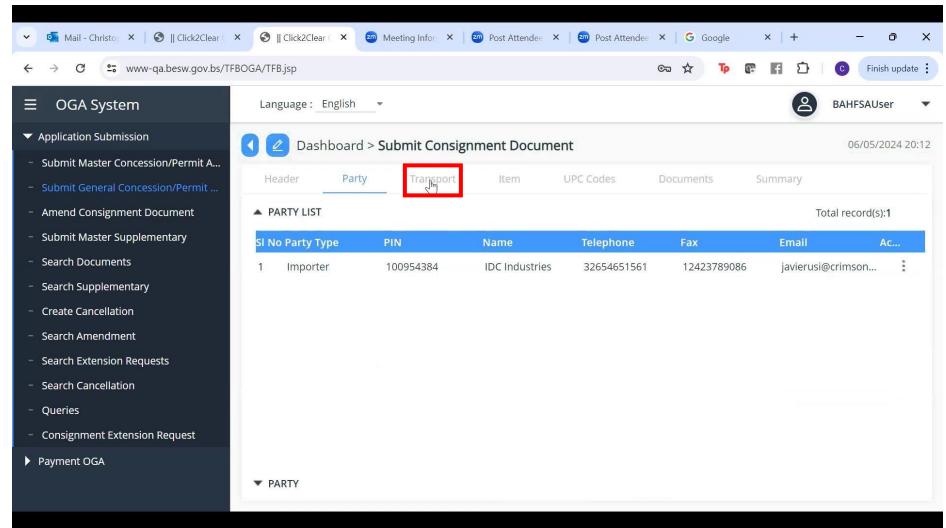


You have successfully completed the Party Tab



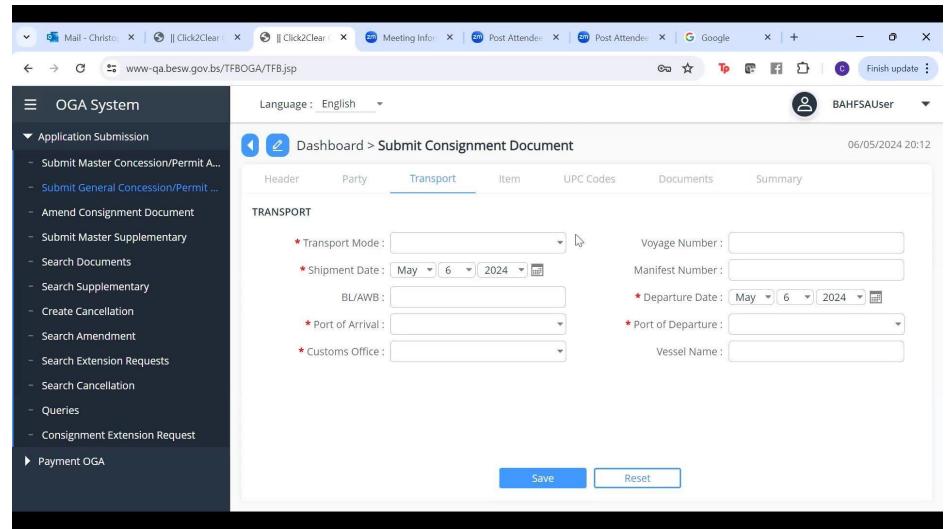


Next step. click the **Transport tab**:



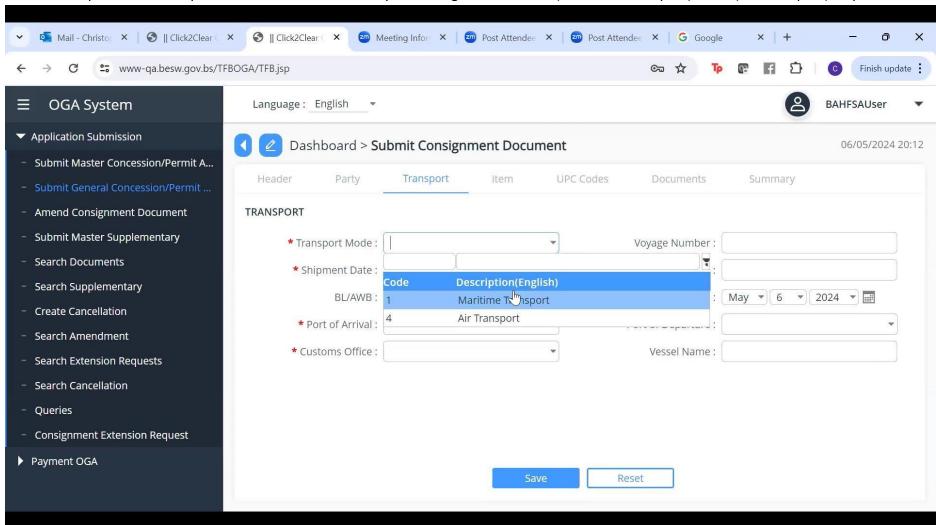


Fill out the mandatory field sin the transport tab:



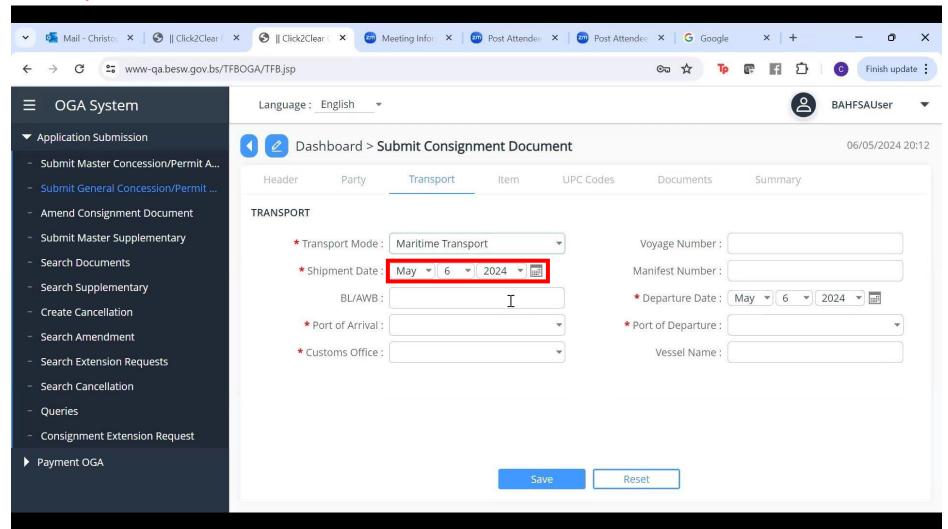


In the "Transport Mode" drop down menu select whether your consignment is a sea (Maritime Transport) or air (Air Transport) shipment:



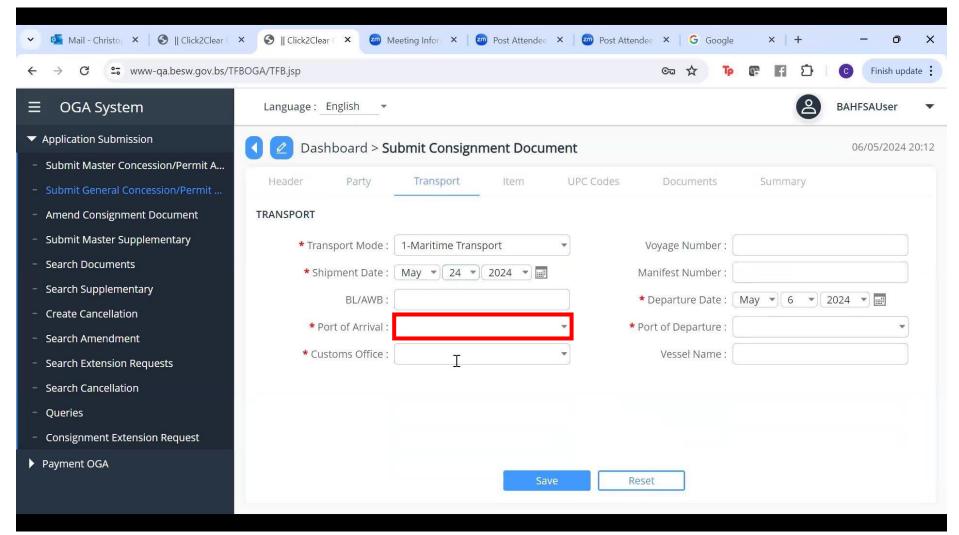


Fill in **Shipment Date** (this is the estimated date of arrival of your consignment, and this does not have to be exact):



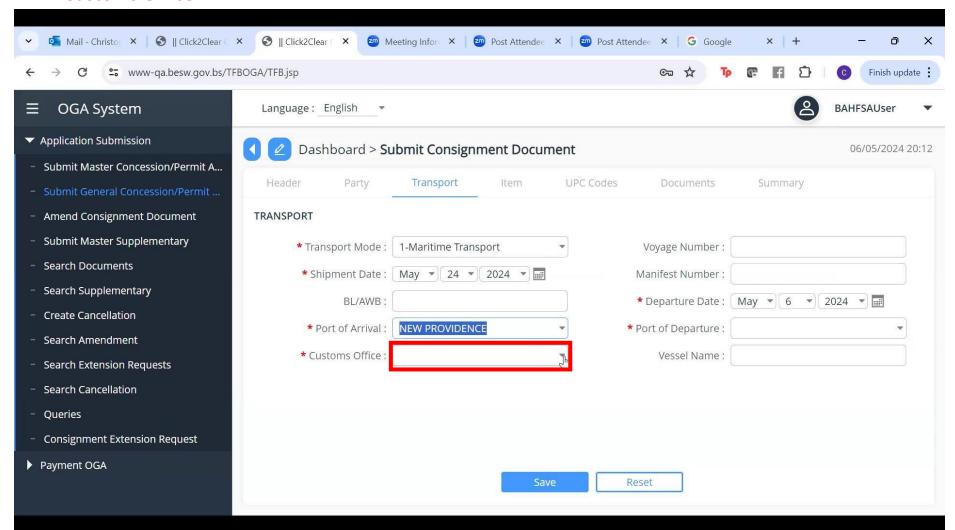


Fill in Port of Arrival:



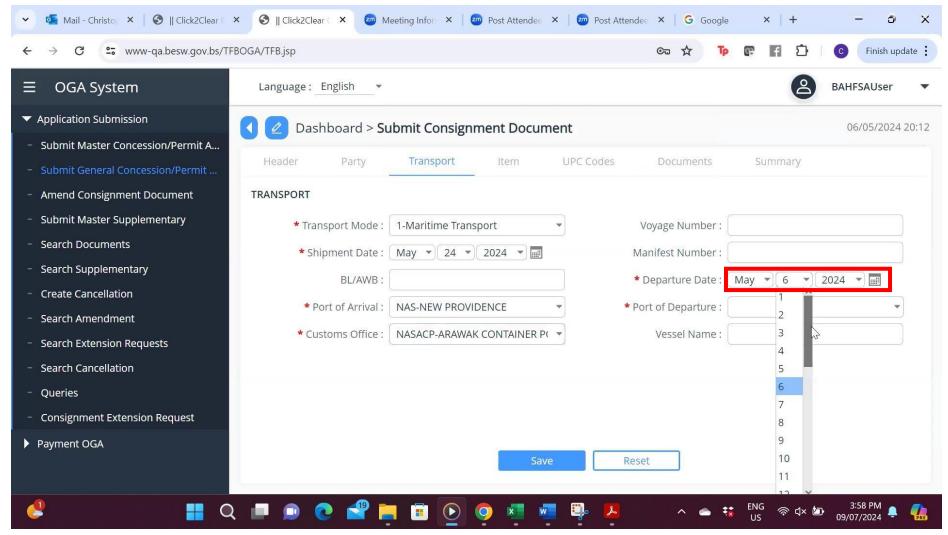


Fill in Customs Office:



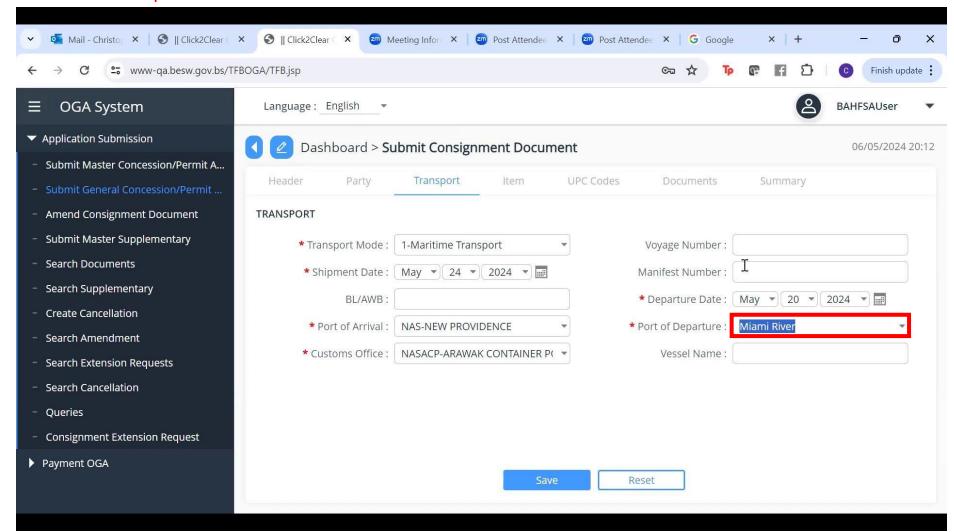


Fill in Departure Date: this indicates when your shipment has left en-route to any Bahamas Port.



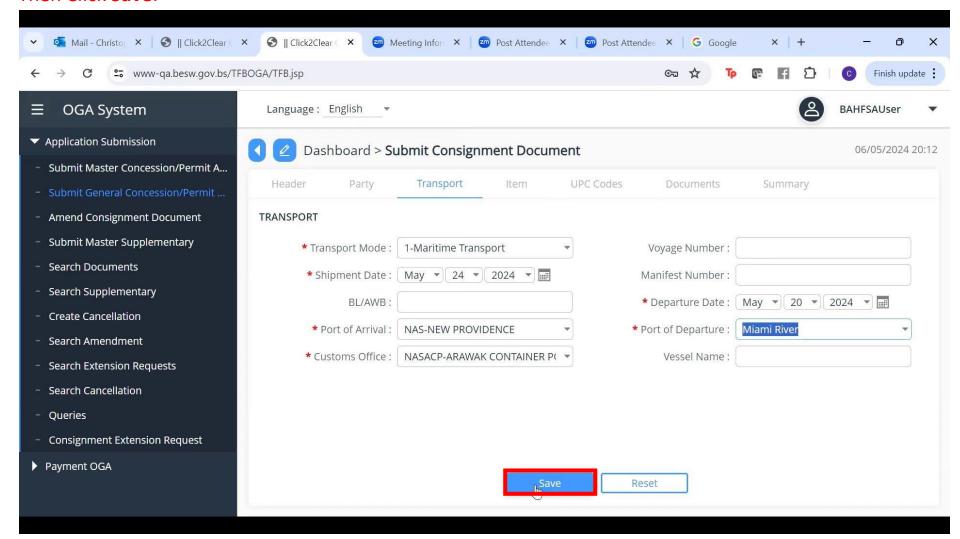


Fill in Port of Departure:



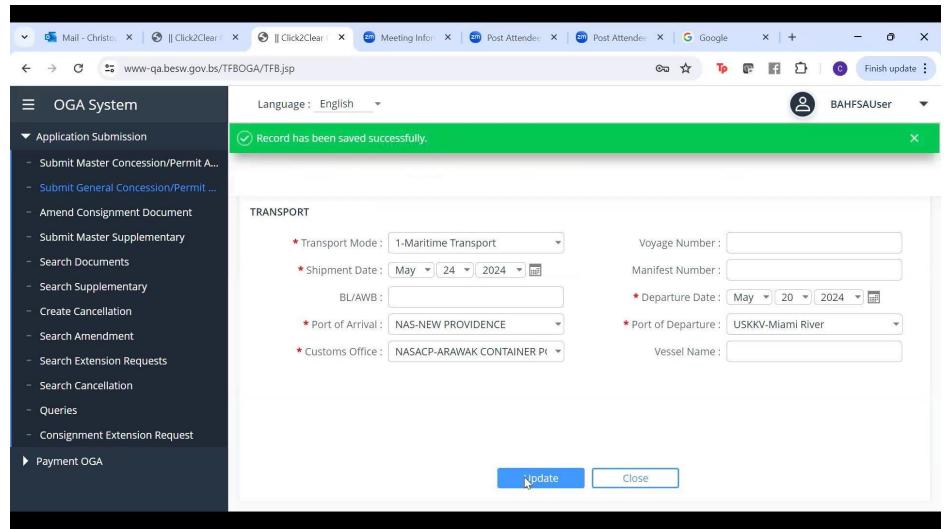


Then Click Save:



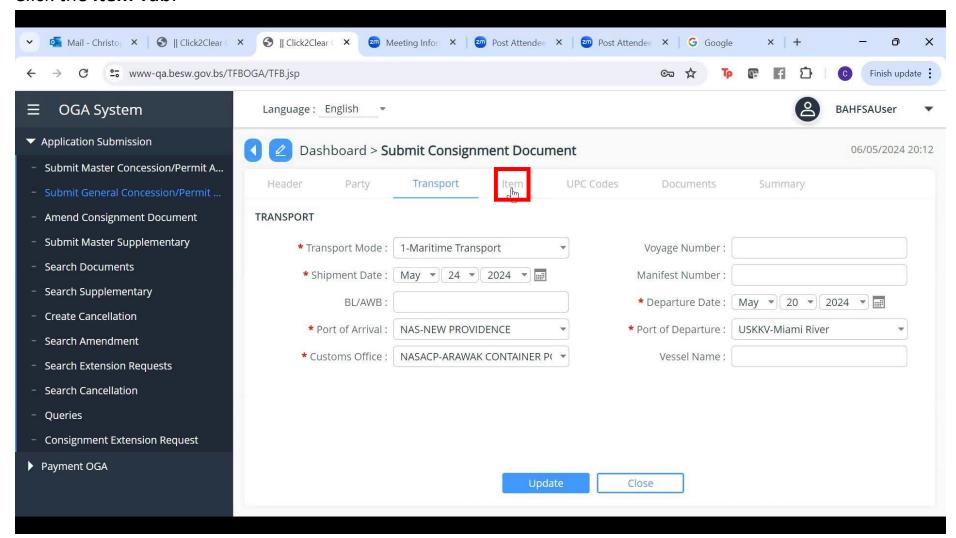


You have now successfully completed the Transport Tab:



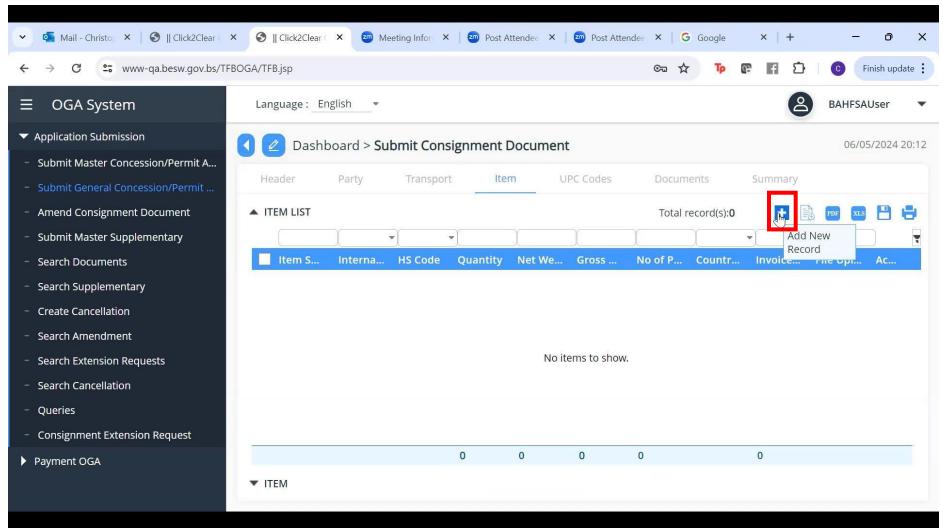


Click the **Item Tab**:



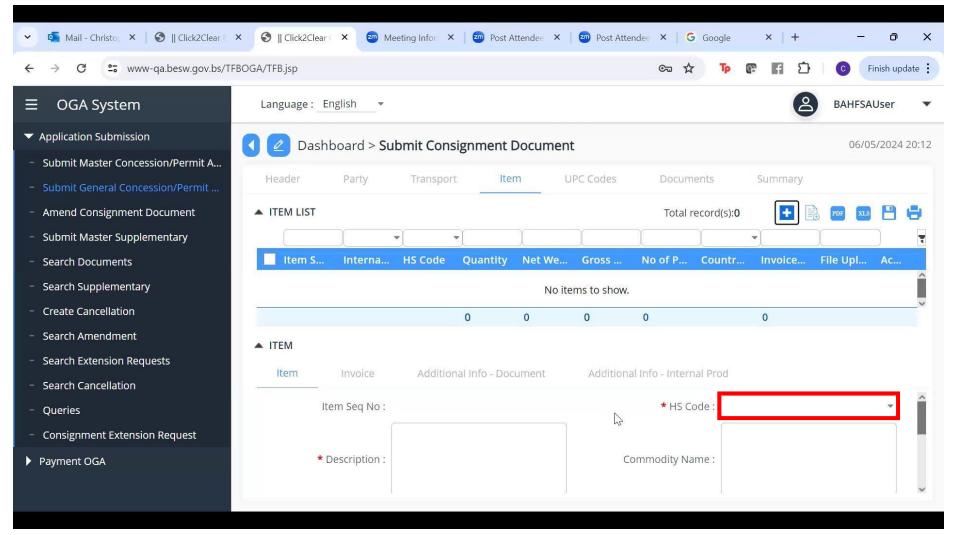


Click on the add new record button (plus sign +):



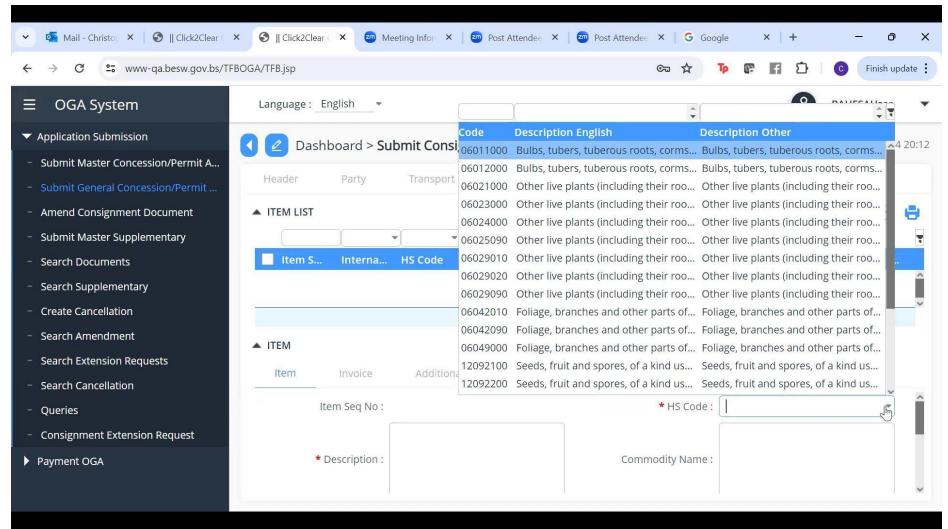


Fill in all mandatory fields (starting with the HS Code):



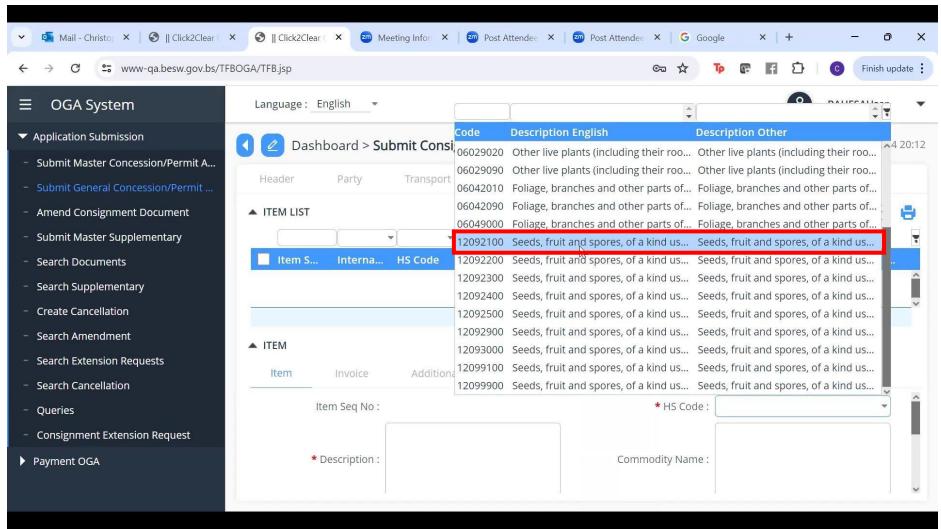


Click the HS Code Drop Down List:



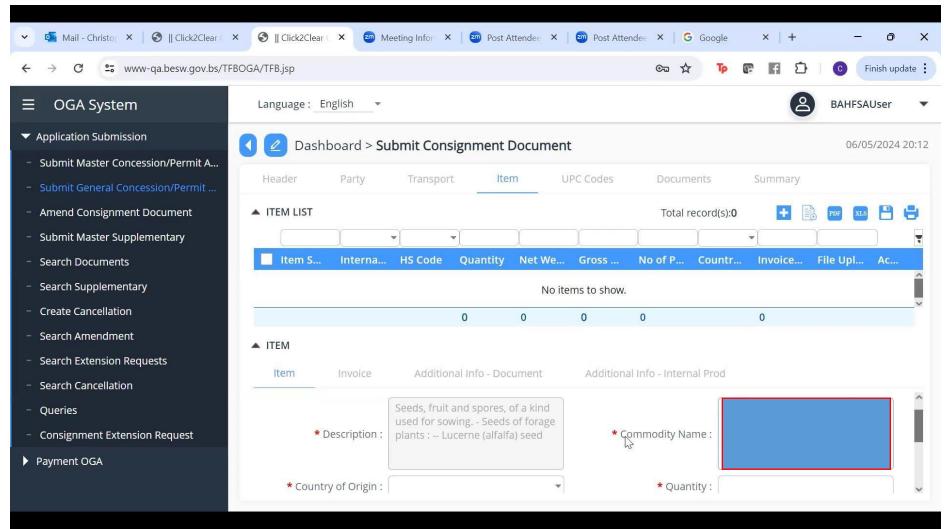


Select the code that best describes your commodity (It will autofill your description):



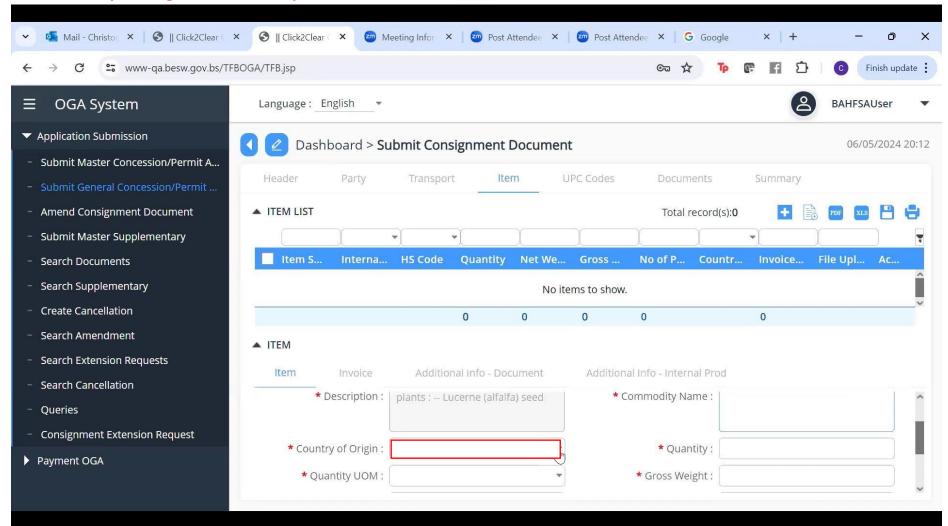


Type in the scientific name (and common name) of the item:

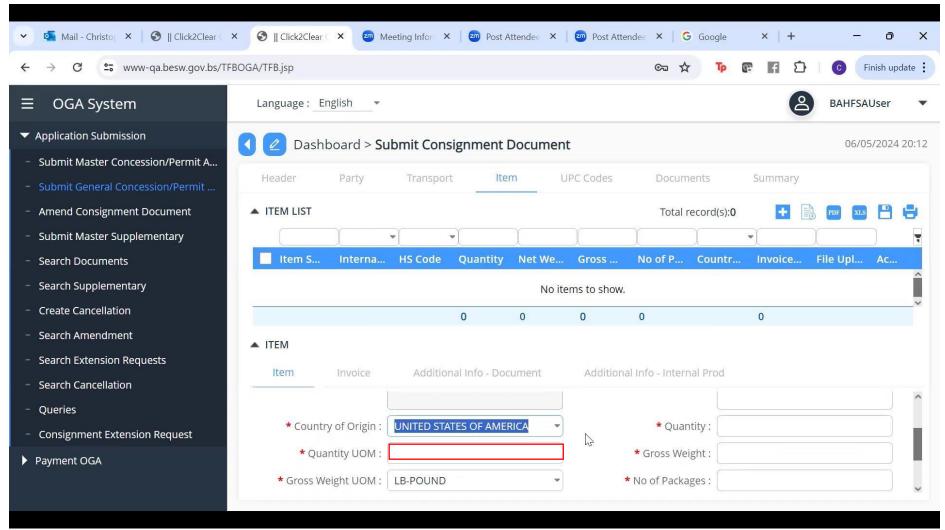




Fill in Country of Origin from the drop-down list:

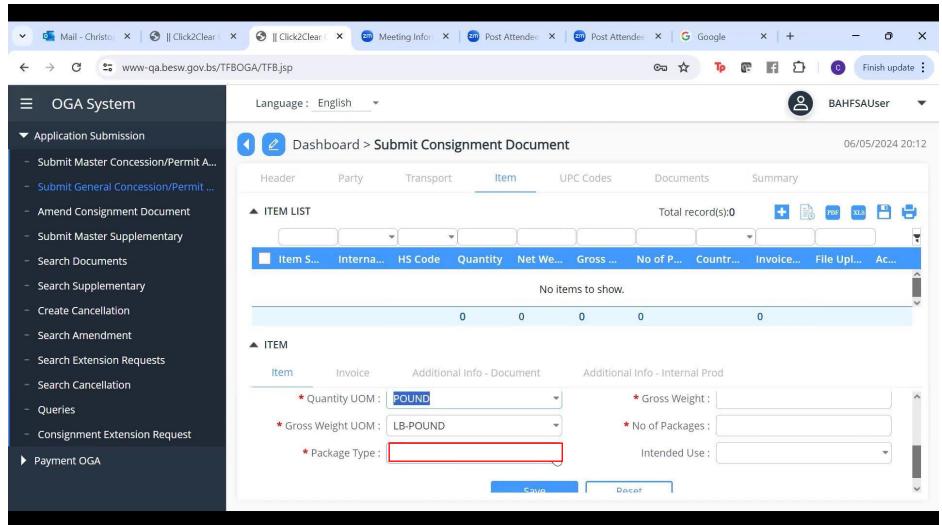


Choose Quantity UOM:



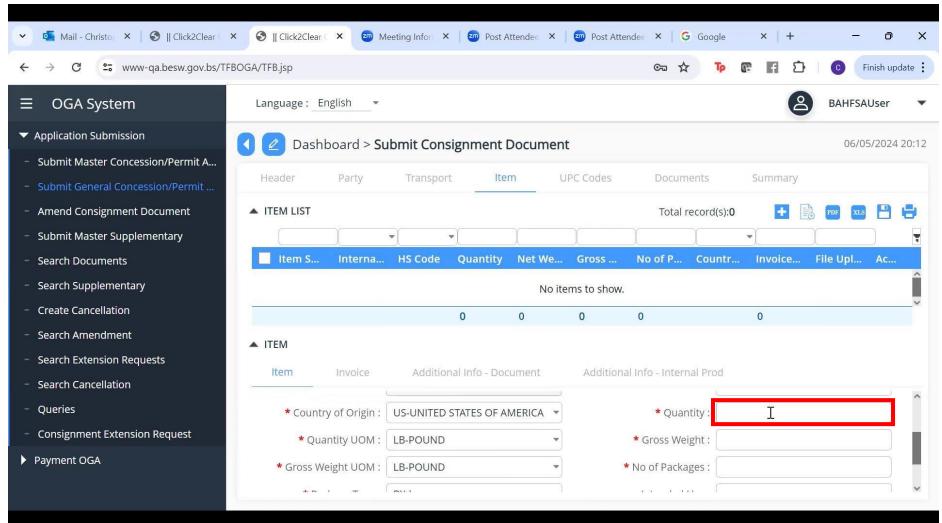


Choose Package Type:



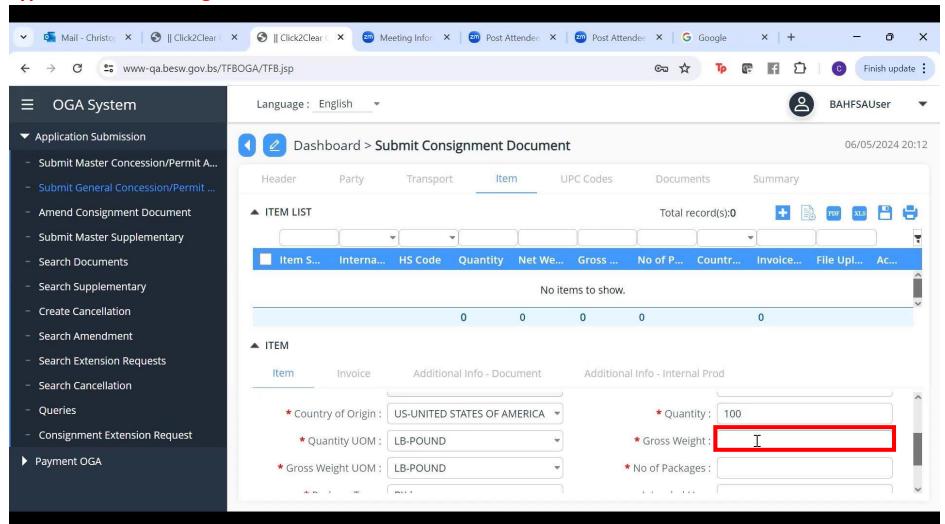


Next fill in the Quantity or Amount:



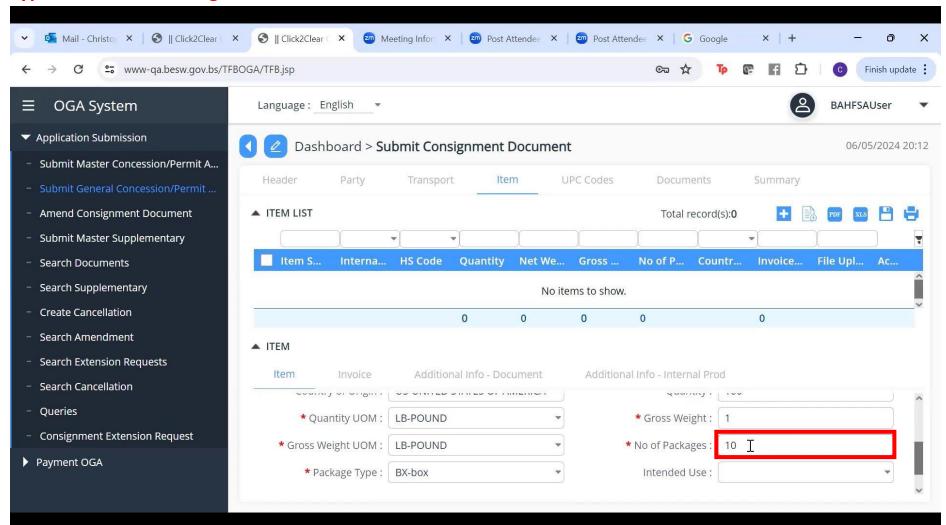


Type in the Gross Weight:



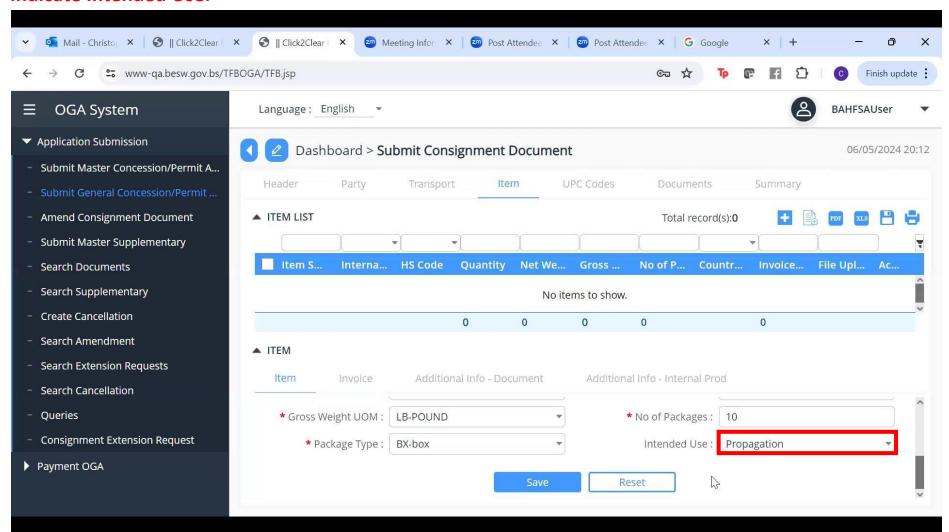


Type Number of Packages:



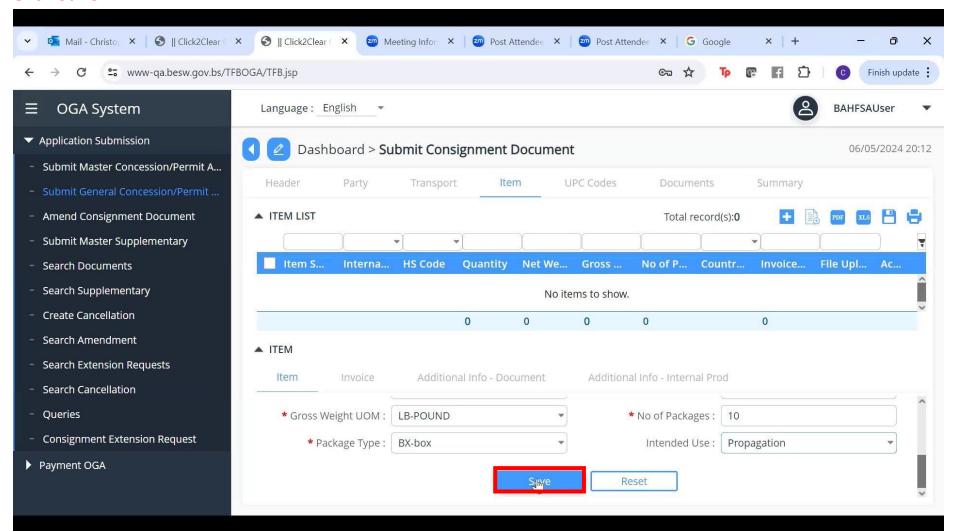


Indicate Intended Use:



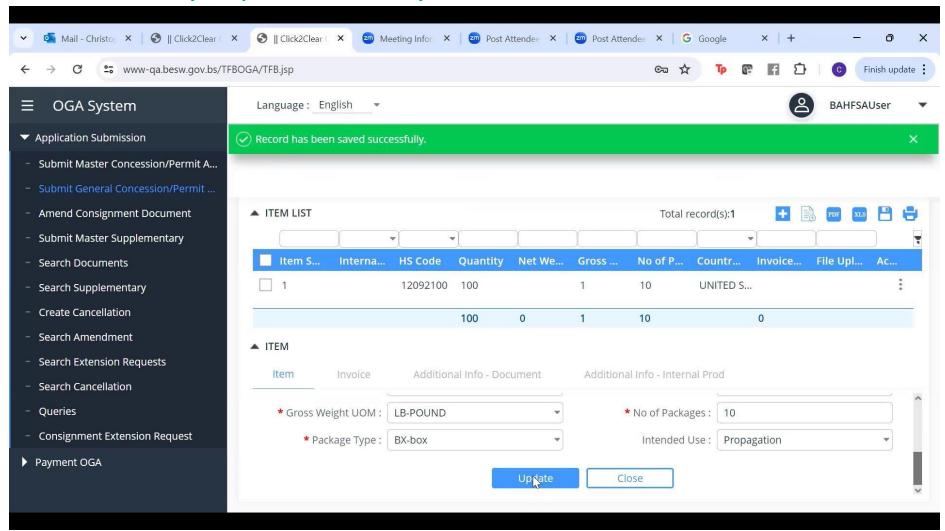


Click Save:



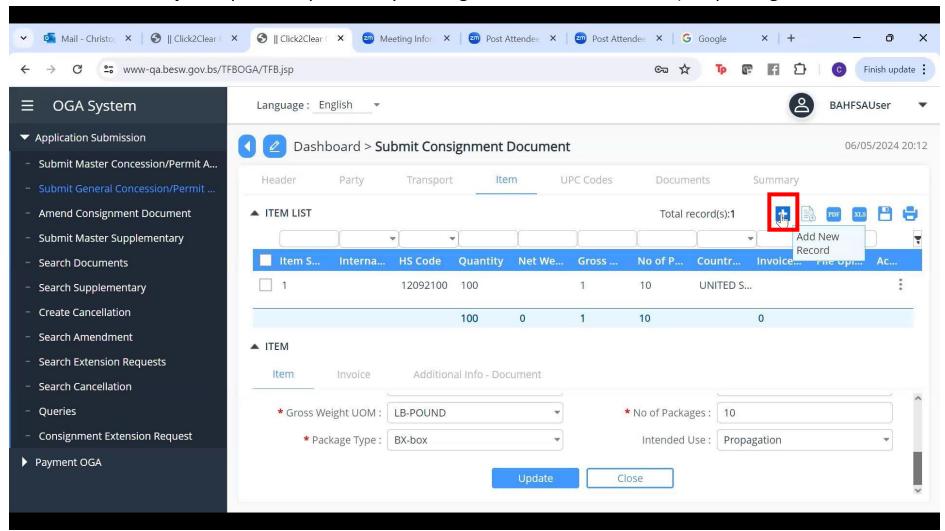


You have successfully completed all mandatory fields in the "Item" tab:



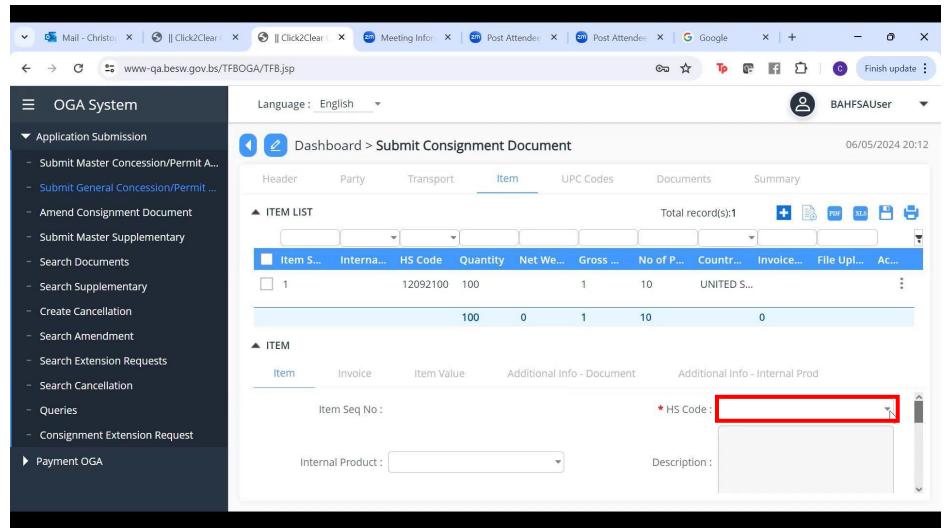


To add more items just repeat the process by clicking the "add item button" (the plus sign):



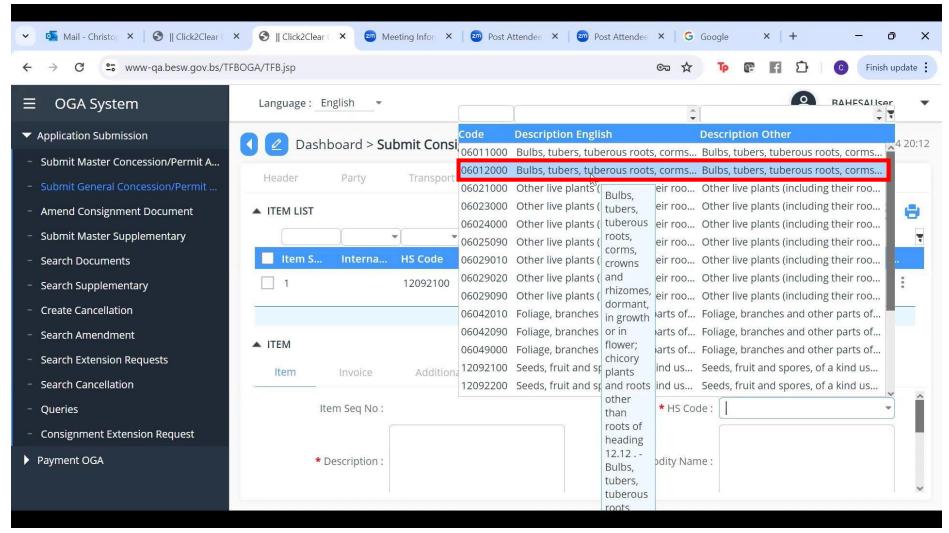


Click the drop-down menu in the HS Code field:



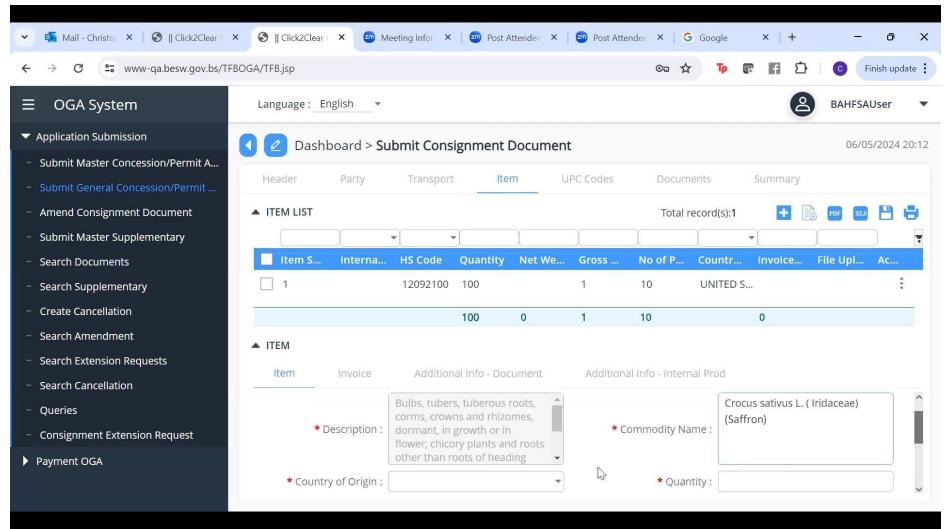


Choose the HS Code the best describes your commodity:



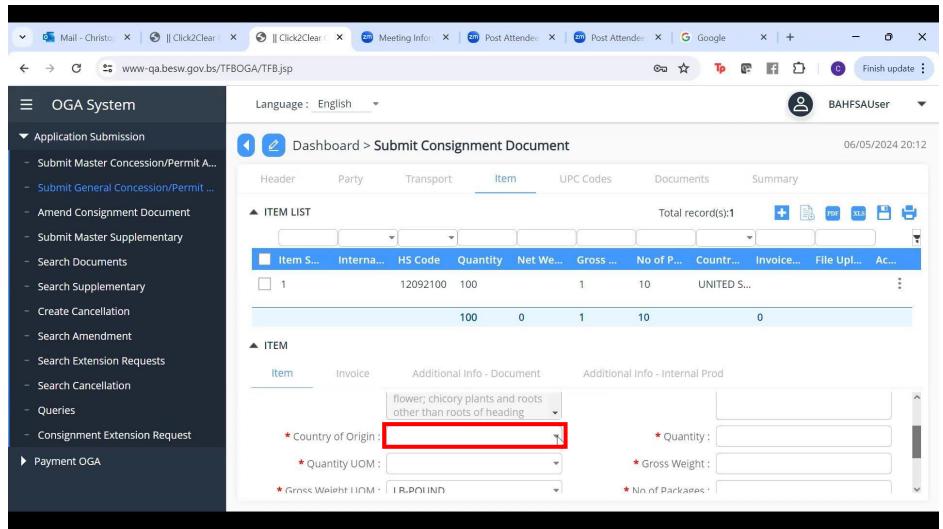


Type in the scientific and common name in the "Commodity Name" field:



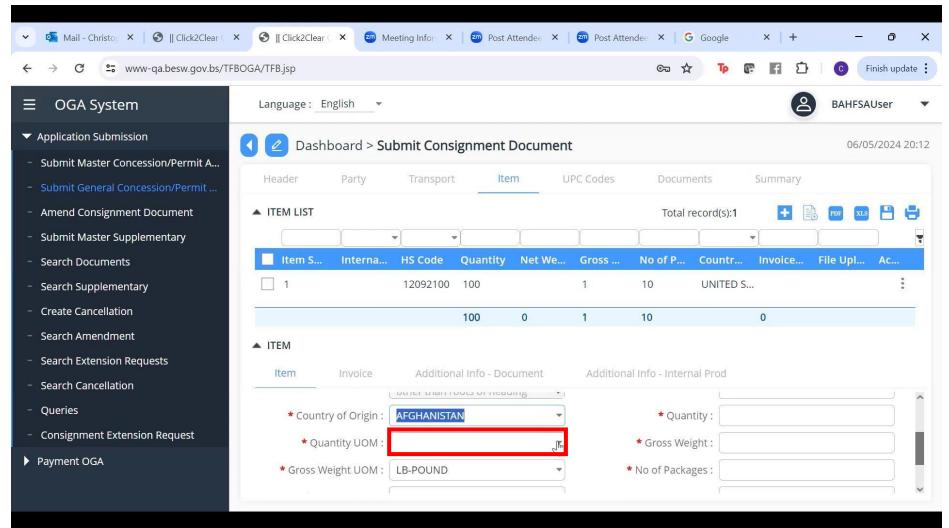


Select Country of Origin from the Country of Origin drop down menu once again:



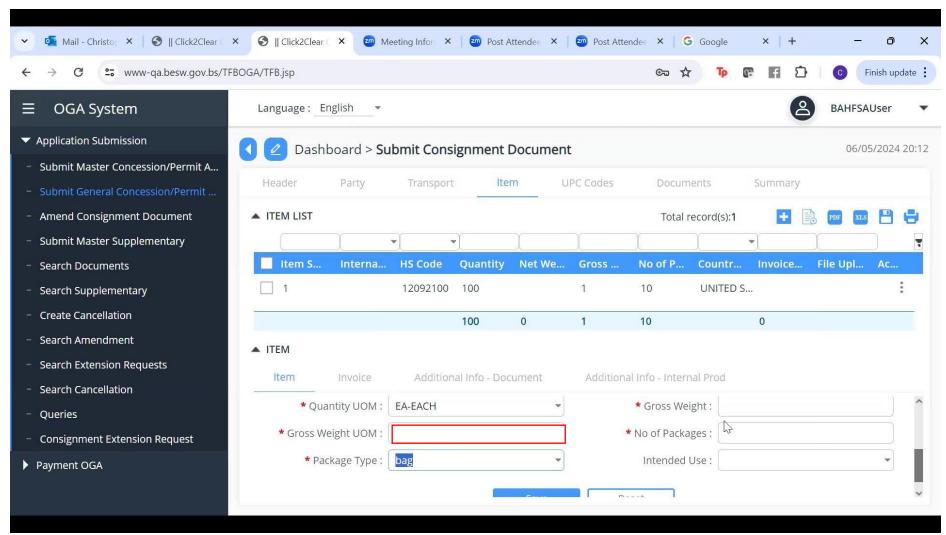


Select the Quantity UOM (Unit of Measurement):



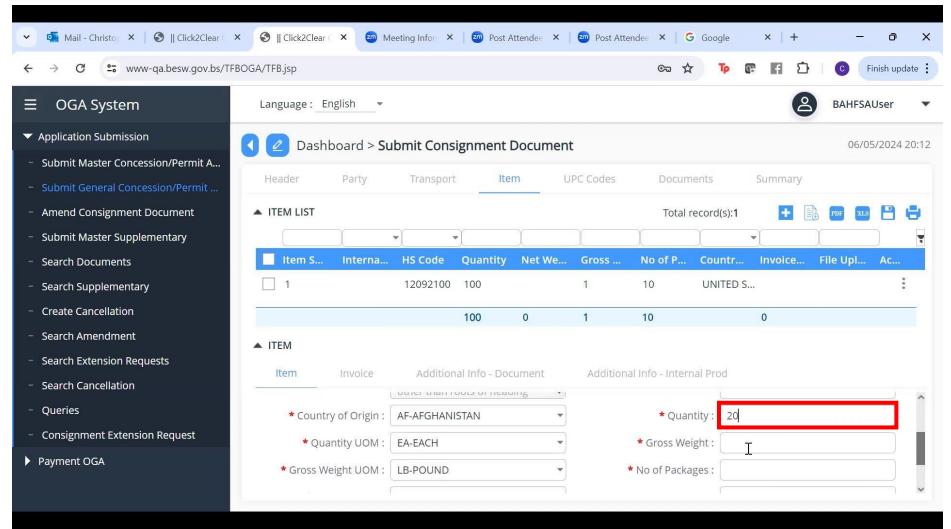


Select Gross weight UOM (Unit of Measurement) and Package Type:



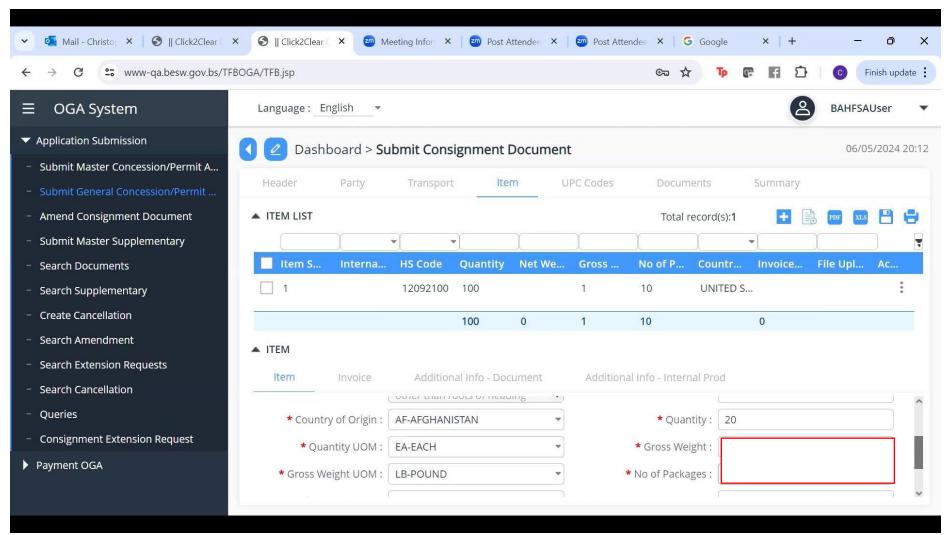


Type in the Quantity or Amount:



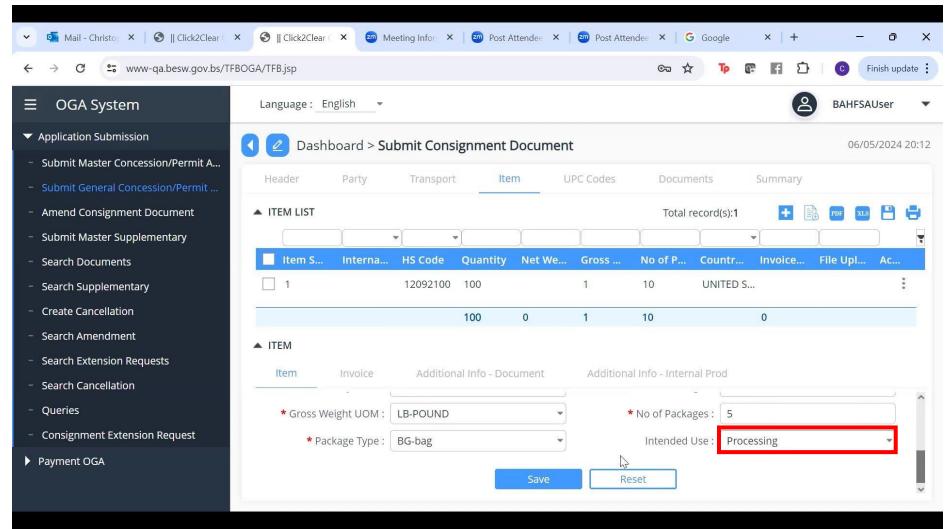


Type Gross Weight and Number of Packages:



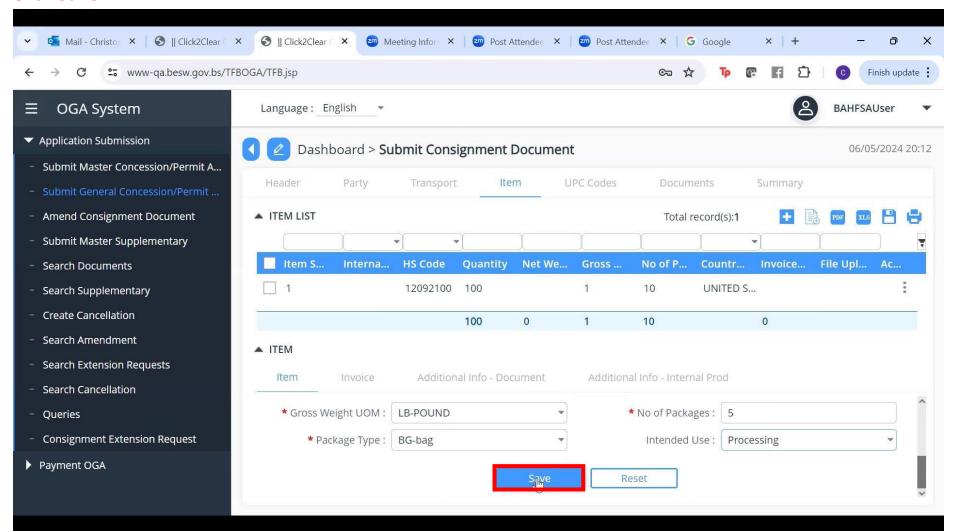


Select Number of Packages from the drop-down menu:



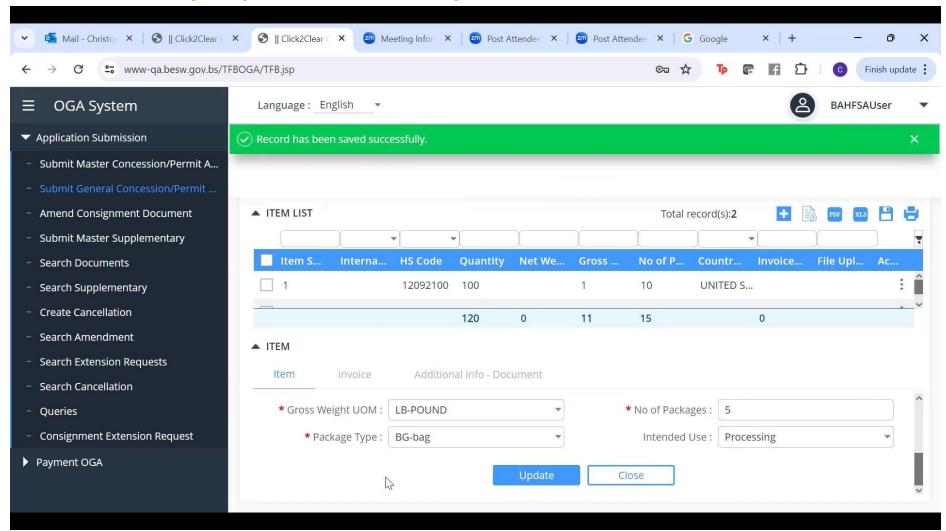


Click Save:



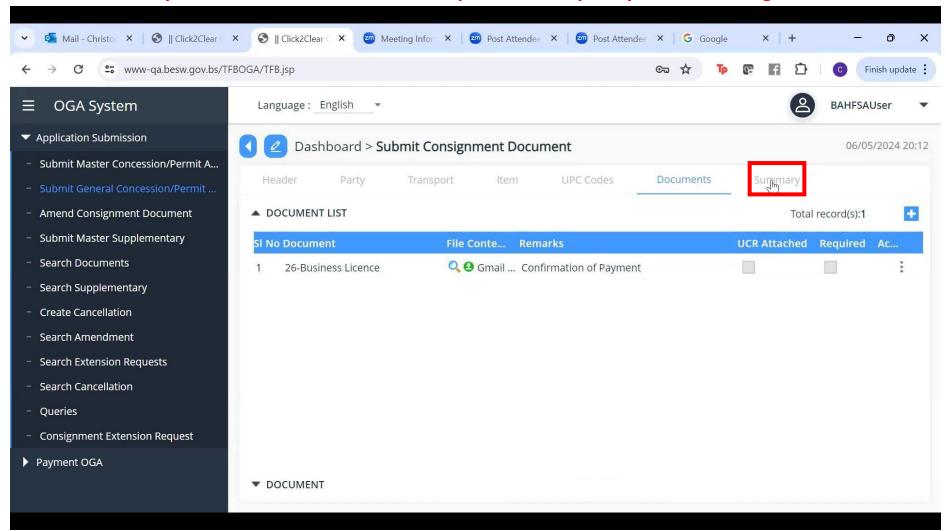


You have successfully completed all the mandatory fields under the Item tab:



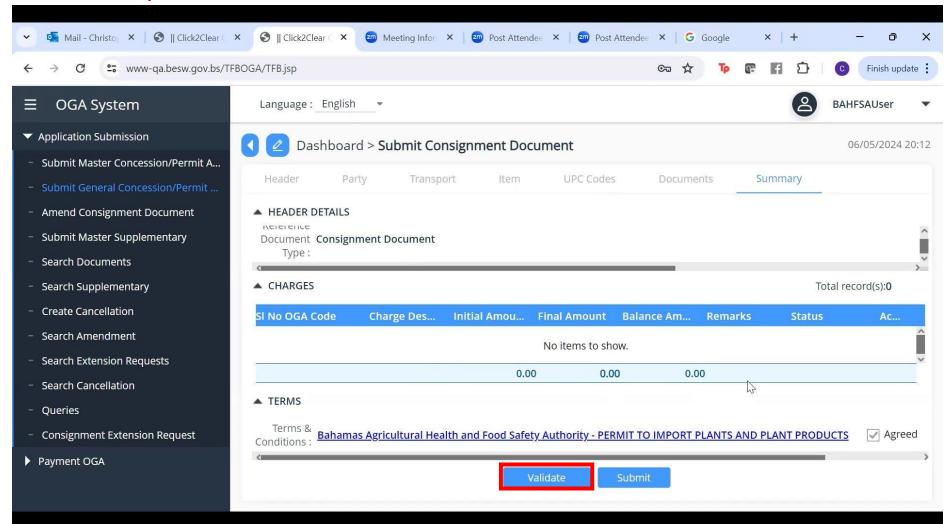


Click the Summary tab: The select the information presented to you by double clicking



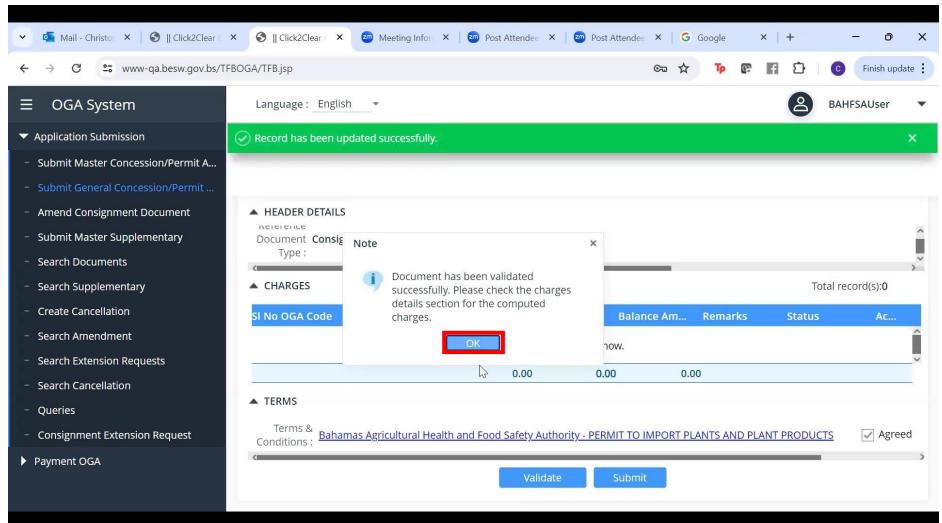


Click Validate option:



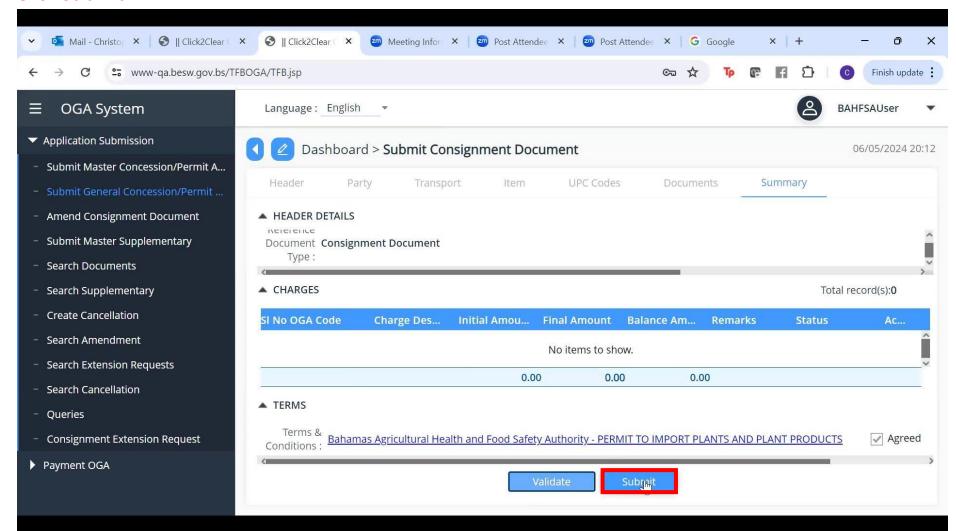


You have now successfully validated your submission. Click "ok" and you will be ready to submit:





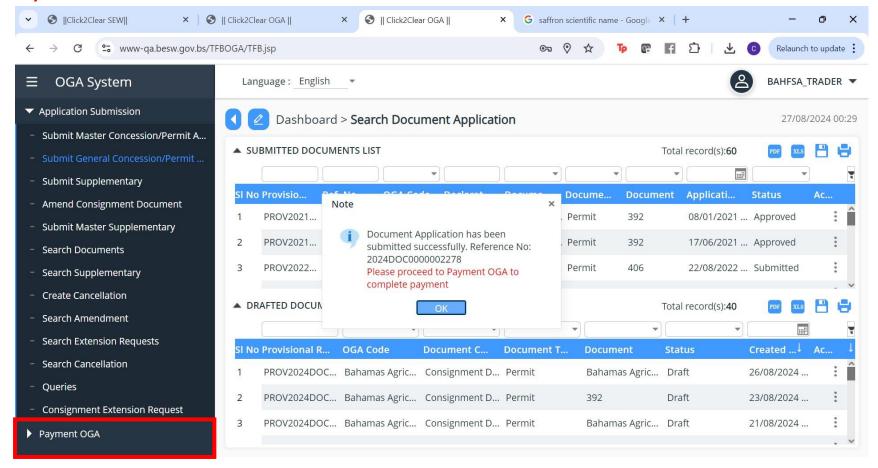
Click Submit:





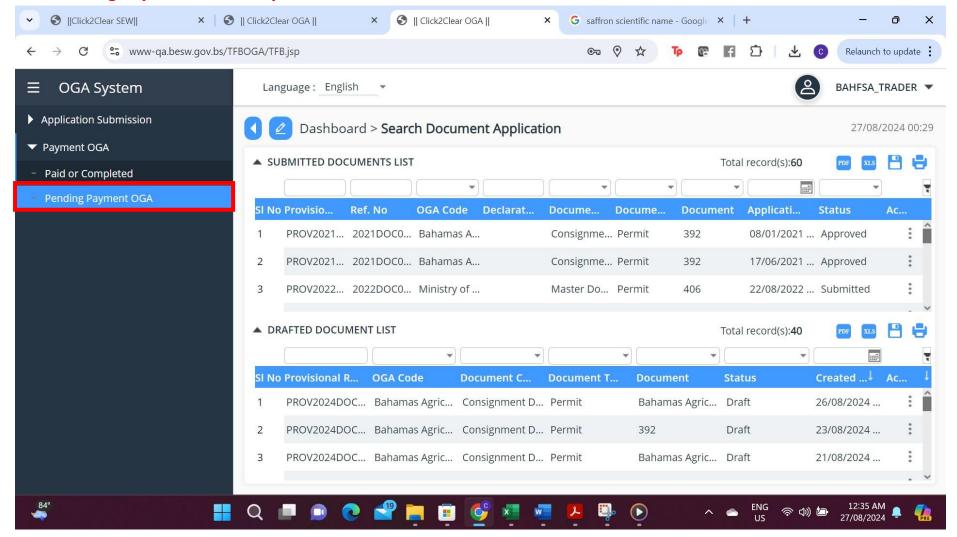
You have successfully submitted your document (record your reference number in order to find your order quickly). Click

Payment OGA:



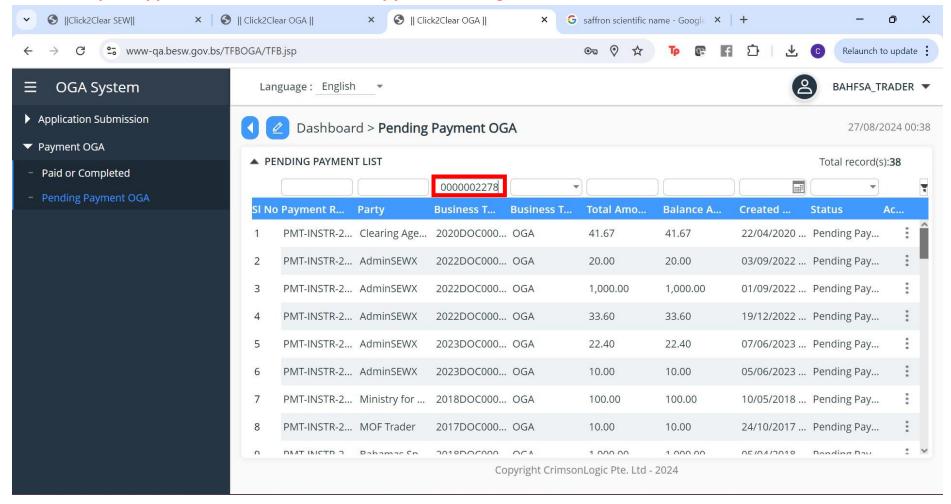


Click Pending Payments in the Payment OGA tab:



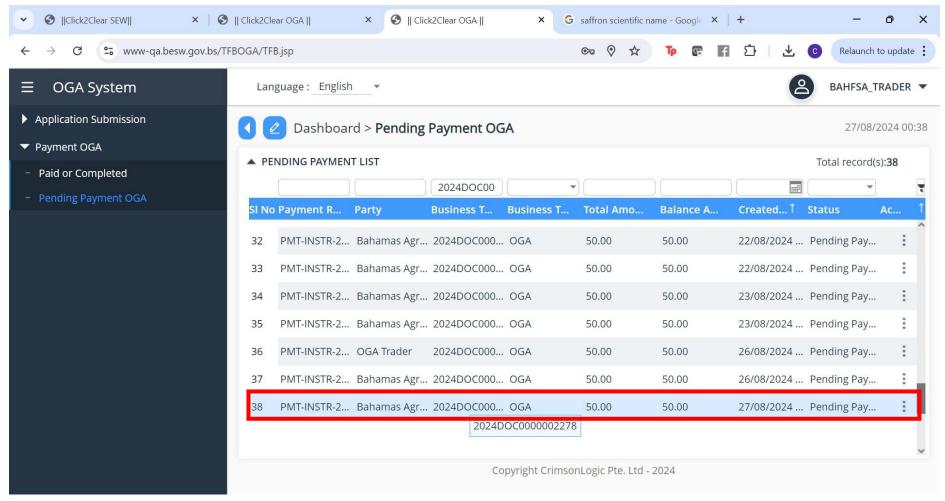


Search for your application by typing your reference number into the Business Transaction Number search box and scroll until your application is found: You can copy the last 4 digits to search or all characters



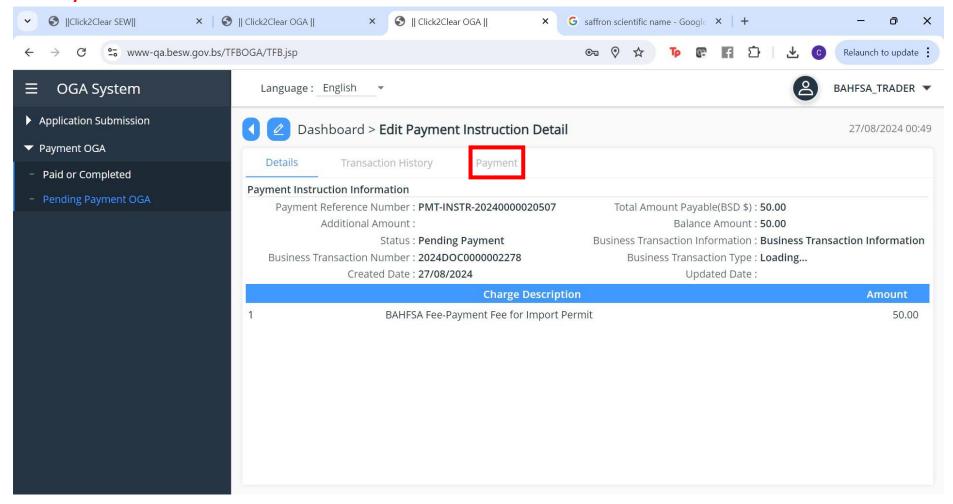


Once you find your application double click on it:



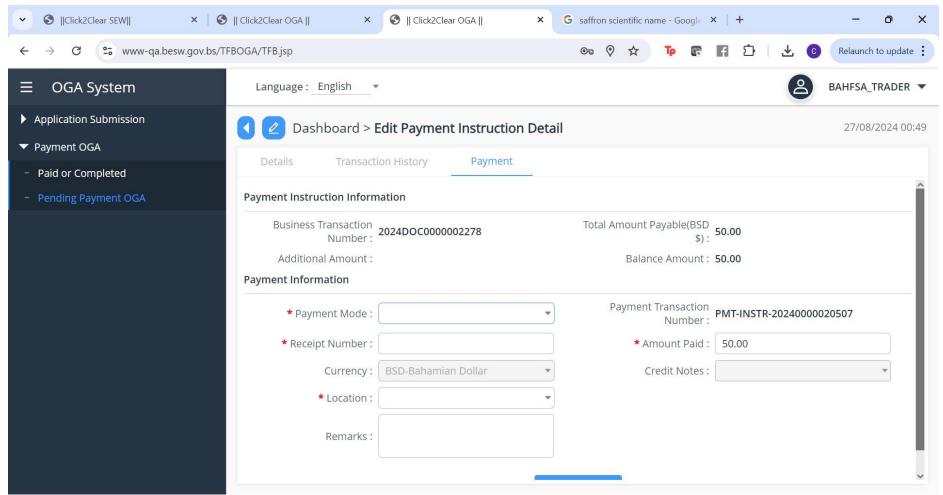


Click Payment:



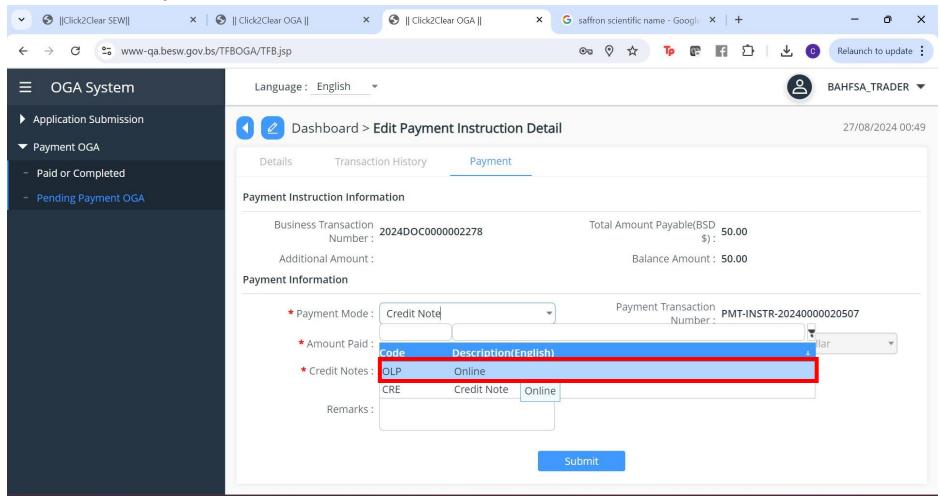


Fill out all mandatory fields starting with Payment Mode:



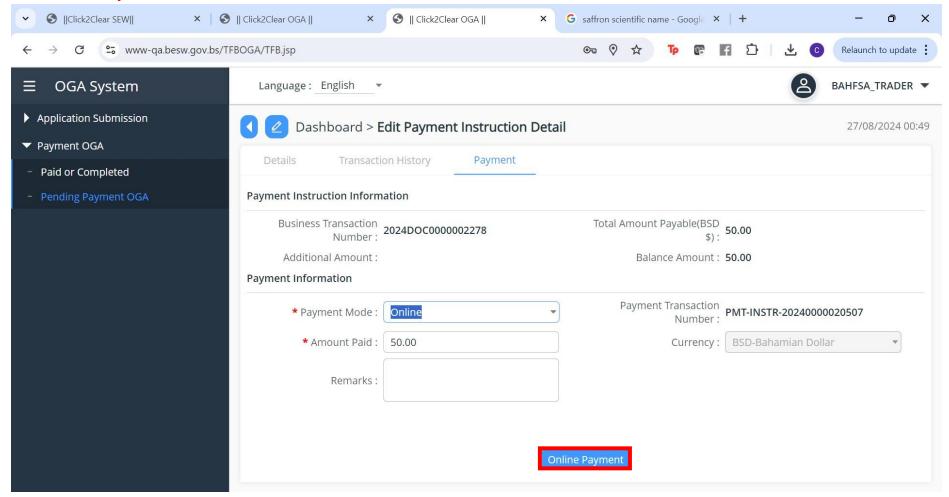


Choose Online Payment:



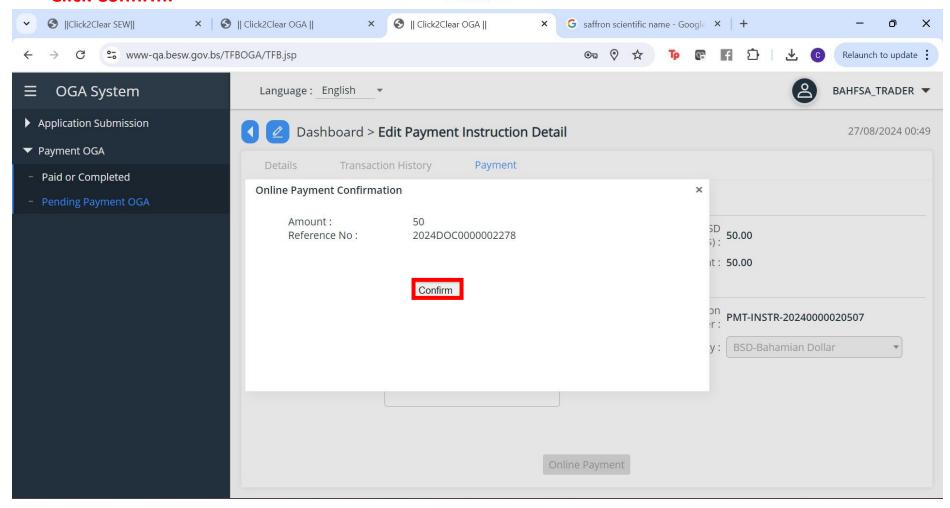


Click Online Payment:



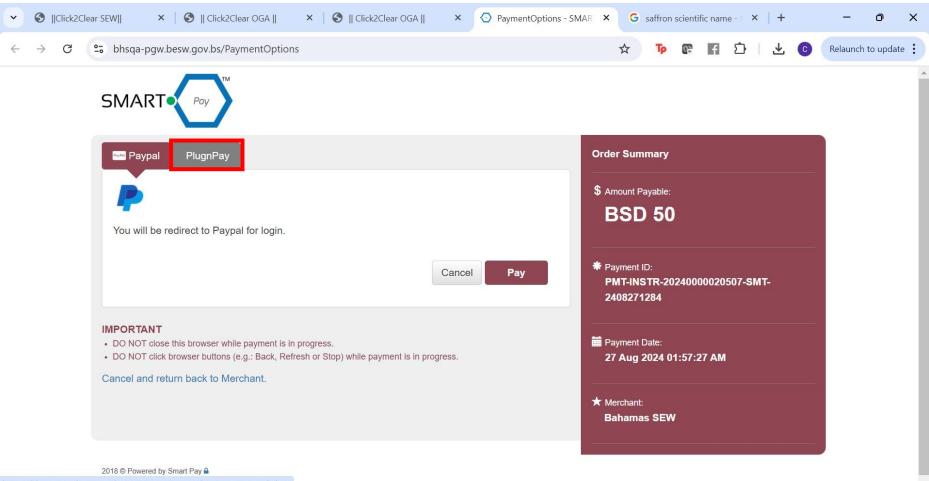


Click Confirm:





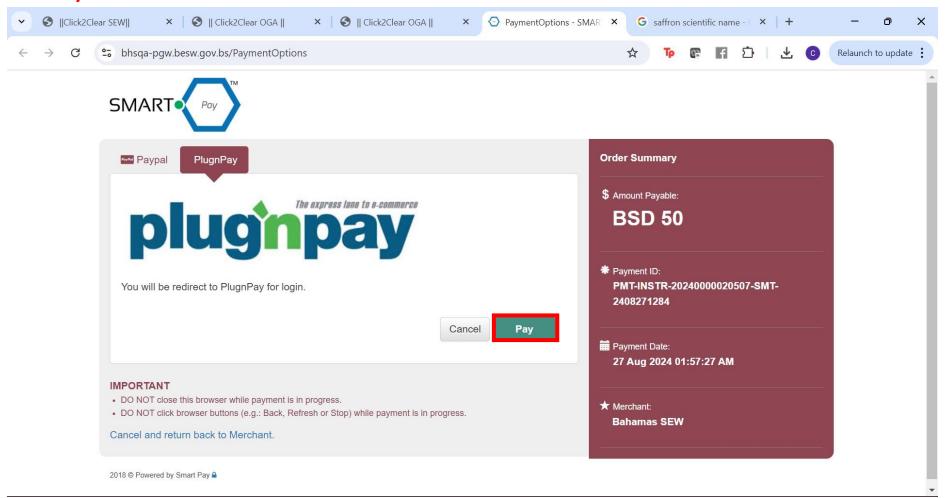
Click PlugnPay:



https://bhsqa-pgw.besw.gov.bs/PaymentOptions#plugnpay-option-dialog

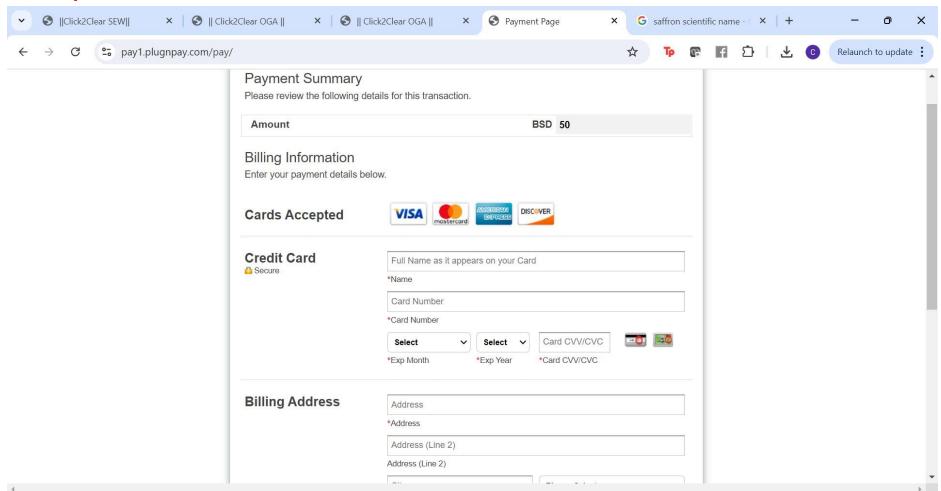


Click Pay:



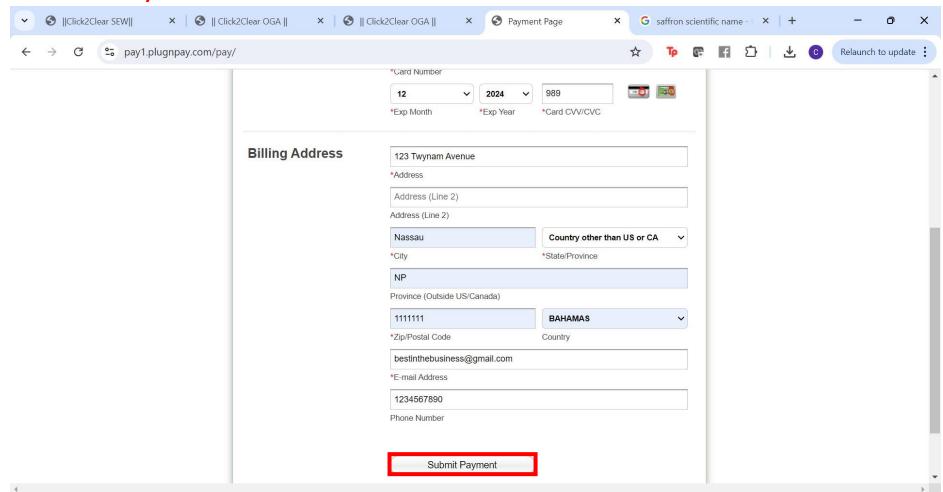


Fill out your credit card information: ONLY COMPLETE UNLESS YOU ARE SURE YOU ARE READY TO PAY.



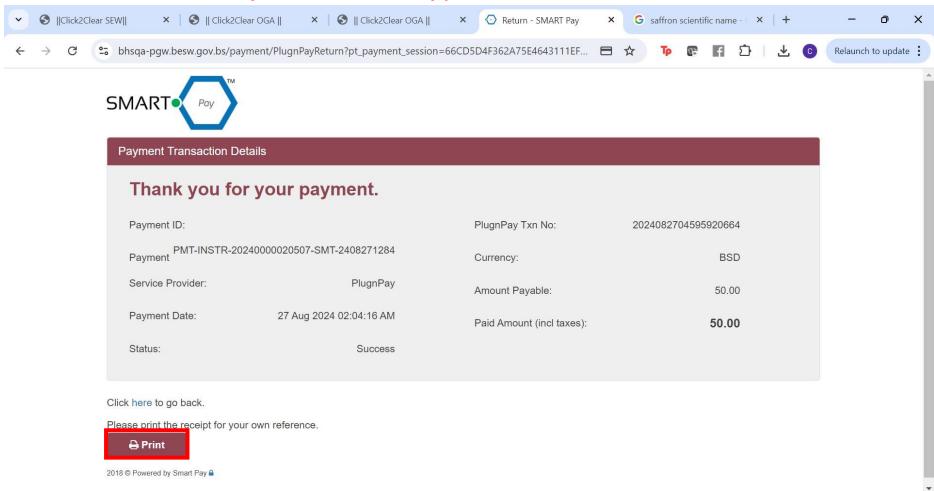


Click **Submit Payment**:



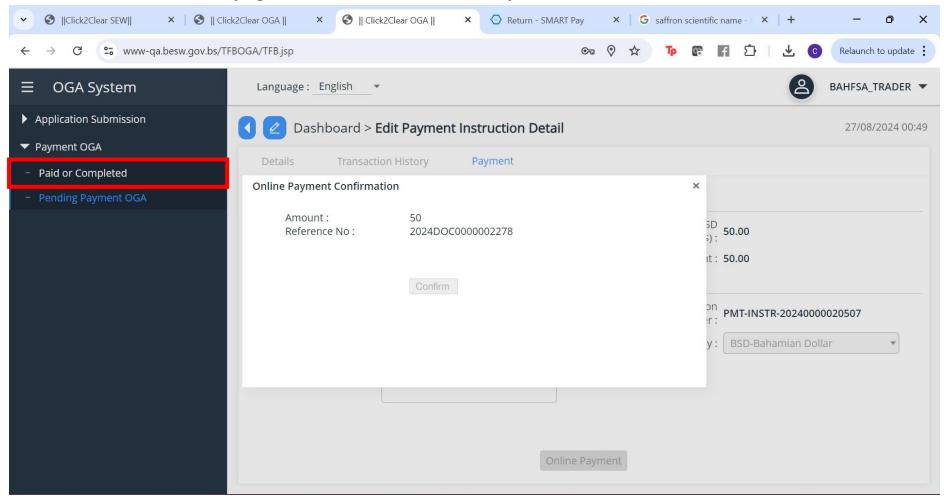


You will receive notice that you have successfully paid and then click PRINT.



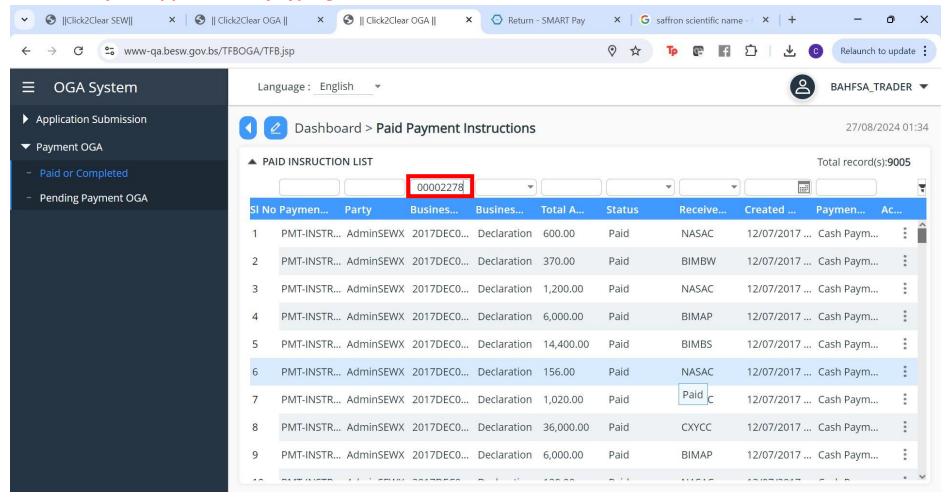


Return to the Click2Clear page and click on "Paid or Completed":



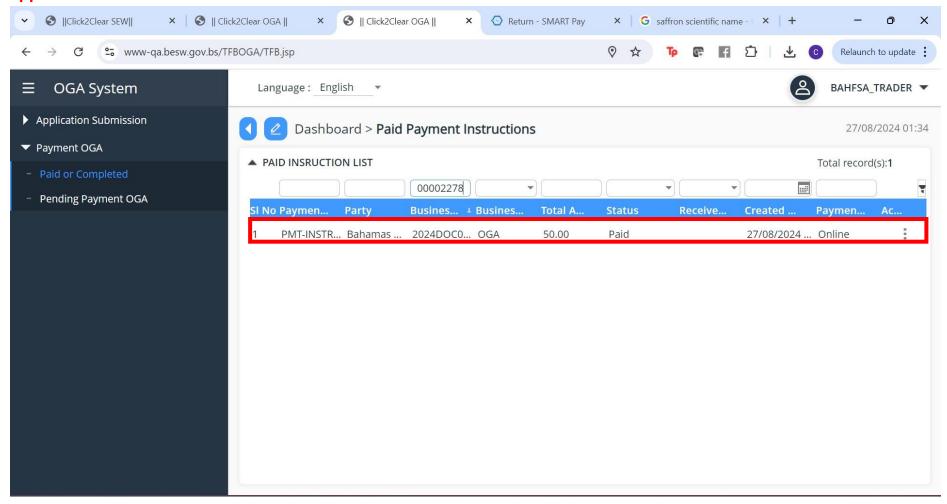


Search for your application by typing it in the Business Transaction Number search:



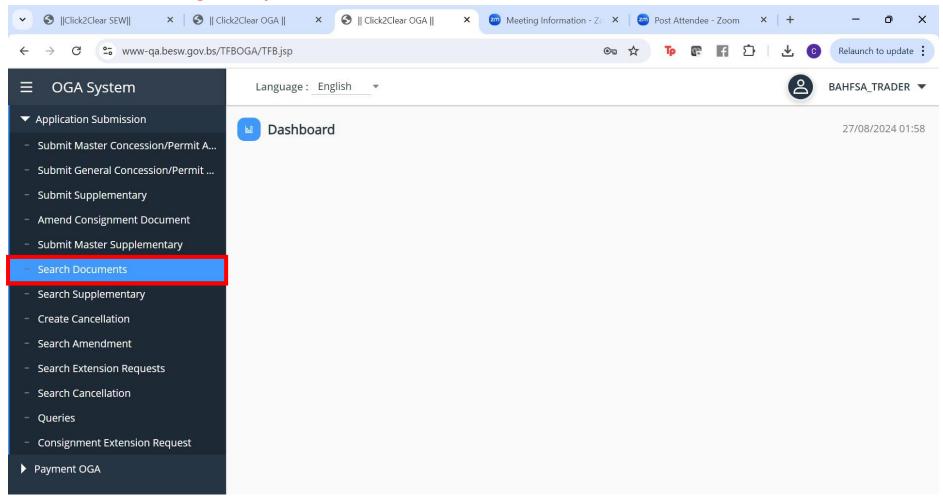


Note that your application status is paid. Now you just have to wait 24-48 hours for an inspector to approve your application:



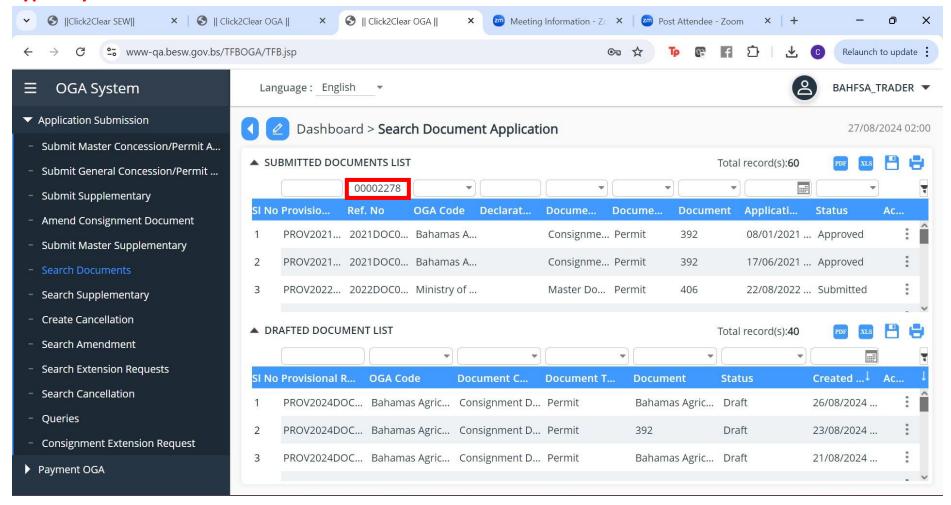


Within 24-48 hours sign into your account and click search documents:





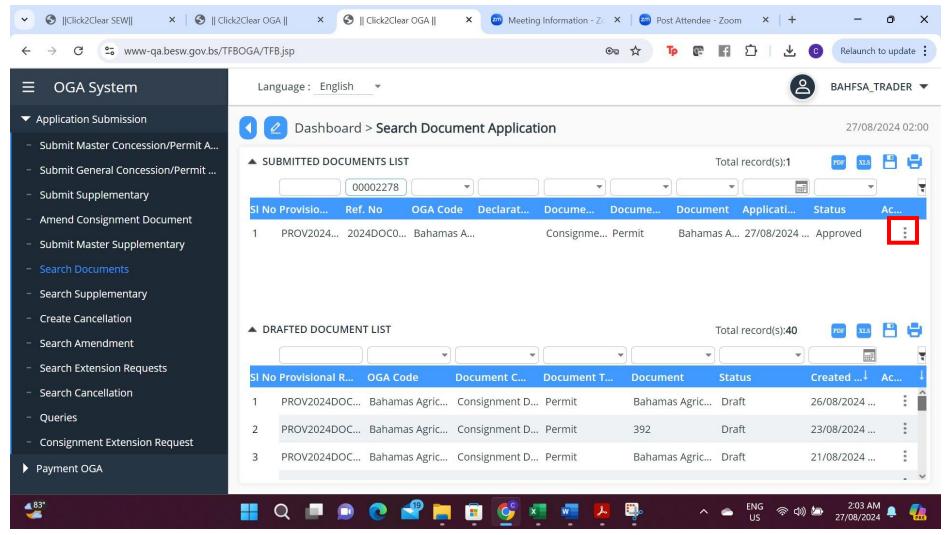
Type in your reference number into the Reference number search field:







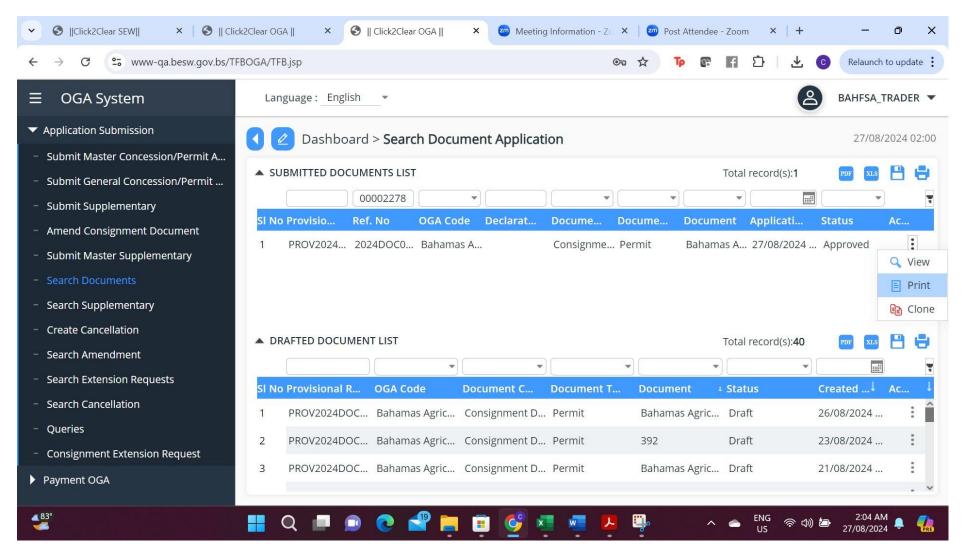
Click on the three dots on your application:







Click Print in the drop down:





Congratulations your permit downloaded automatically; you are now authorized to import:





PERMIT TO IMPORT PLANTS AND PLANT PRODUCTS

Regulated under the Plant Protection Act No. 6 of 2016 of the Commonwealth of The Bahamas.

Permit Information		
Importer: 100954384	Permit Number: 2024DOC0000002278	
Organization: Christopher DePaul Worrell	Application Number: PROV2024DOC0000002278	
Address: Nassau	Date Issued: 27/08/2024	
Phone Number: 32654651561	Date of Expiration: 10/09/2024	
E-mail: christopherworrell@bahamas.gov.bs	Designated Port of Entry: NASACP	

Commodity Name	Plant Parts	Quantity (Unit)	Quantity (UOM)	Country of Origin	Intended Use
Chrysanthemum indicum (Chrysanthemum)	Seeds, fruit and spores, of a kind used for sowing Seeds of forage plants - Other Vegetable seeds	100	LB	UNITED STATES OF AMERICA	LB
Crocus sativus L. (Iridaceae) (Saffron) he	Bulbs, tubers, tuberous roots, corms, crowns and fhizomes, dormant, in growth or in flower, chicory plants and roots other than roots of heading 12.12. Bulbs, tubers, tuberous roots, corms, crowns and rhizomes, in growth or in flowers above a least see	10	EA	AFGHANISTAN	EA

General Import Requirements (Ref: BAHFSA/PPU/PLPR01)

- The plants, plant products or other regulated articles must be accompanied by a phytosanitary certificate from the country of origin and issued by the National Plant Protection Organization (NPPO), attesting that the commodity meets the import conditions in Annex A for that commodity by The Bahamas.
- 2. All commodities must be clean of good quality and found to be free from pests, soil and other extraneous matter.
- Upon arrival at a designated Port of Entry in The Bahamas, all plants, plant products or other regulated articles shall be declared and shall be released following verification of documents and inspection by a Phytosanitary Officer or Authorized

- 15	officer and a destorns officer.
4	Non-compliant consignment(s) will be subjected to phytosanitary action(s) at the import's expense.
S	specific Import Requirements
s	Specific Import requirement number(s):
lo	4295832





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