

10 STEPS TO REGISTER your food business



Sign In 01.

- Sign on to www.bahfsabahamas.com
- Click on "SERVICES" then "BAHFSA e-inspection Portal"

- You've entered the BAHFSA e-inspection portal
- Hover over food inspection; choose mobile or non-mobile food inspection



Complete Application Form 03.

- Check your email inbox for a message and tap on "**click here to begin**"
- Hover over food inspection, choose mobile or non-mobile food inspection
- At the "**launch request**" page, fill in your email address and business name then click continue



Provide Information 05.

- In "Uploads" section, upload the required documentation: pest and waste management contracts, a photo, food handler certificates for each staff member.



Make Payment 07.

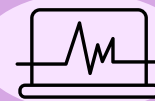
- Read and tick the declaration box



Sign 09.

- Click "submit request"

02. Inspection Portal



- Fill required information
- Provide your email address (all correspondences will go here)
- Indicate the type of inspection: Select 'Annual' to register
- Click on "Next"

04. Launch Inspection Request



- At the "submit request" page, it will show the date.
- Enter the following information: phone number, business owner email, contact name, business license number, size of business, operator, physical address, island, settlement

06. Upload Documents



- At the "payment section" click on pay inspection fee and pay the prescribed fee
- Click on "**add files**" to upload the inspection order receipt

08. Read Declaration



- Enter your name, signature, and date

10. Submit Request



Once an Inspector verifies all information has been uploaded (within 48hrs.), an inspection date will be set, after which you will receive your Certificate of Registration in the email provided.